

ADAMS COUNTY BOARD OF SUPERVISORS AGENDA

Adams County Board Room

May 16, 2017 4:00 p.m.

1. Call to Order by the Chairman
2. Was meeting properly announced?
3. Moment of silence
4. Pledge of Allegiance
5. Roll Call
6. Approve agenda
7. Approval of the April 18, 2017 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Carlson, Colburn, Dehmlow, Gilner, Grabarski and Hamburg.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Reappoint Ed Heideman and Scott Colburn to Veterans Service Commission for 3 year terms; Reappoint Bob Krause to BOA for a 3 year term.
13. **Unfinished Business:** None
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Presentation of Level III Health Department Certification
 - Presentation of the Adams County Community Health Needs Assessment and 2017 County Health Rankings by Public Health Officer, Sarah Grosshuesch
 - 2016 Highway Department Financial Report
 - Daric Smith, ACED report
 - County Manager report

15. Review Committee Minutes			
Ad Hoc Bldg: 4/19	CJCC: 1/23	Land Info: 11/3	PS&J: 4/12
Airport: 4/10	CWCAC: 2/22	L&W/R&R: 2/14, 3/14	SW: 4/12
BOA: 4/19	H&HS/Vet: 4/10	Library: 3/27, 4/24	Surveyor: April 2017
County Board: 4/18	Health Ins: 2/28	P&Z: 5/3	Wellness: 3/16
	Hwy: 4/13	Property: 4/11	

16. **Resolutions:**

Res. #23: For publication, filing and inspection prior to adoption of the Code of General Ordinances.
17. **Ordinances:**

Ord.#12: Rezone a portion (approx. 2.4 acres) of an 80.53 acre parcel from an R3 Residential District to an A1 Exclusive Agriculture District; Property located in the NE ¼, NE ¼, & the NW ¼, NE ¼, Section 22, Township 16 North, Range 6 East, Lot 1 of CSM 6027 at 927 Elk Avenue, Town of Easton, Adams County, Wisconsin.

Ord. #13: Rezone a parcel of land (9.0 acres) from an A3 Secondary Agriculture District to an R-2 Rural Residential District; Property located in the SE ¼, SE ¼, Section 10, Township 14 North, Range 6 East, Lot 6 of CSM 4418 at 3797 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.
18. **Denials:** None

19. **Petitions:**

Pet. #1: Town of Preston petition for aid in the construction of a culvert as provided by Section 82.08 of the Wisconsin Statutes; culverts located at: Cypress Avenue at Carter Creek (Between STH 13 & 11th Avenue) & Cypress Avenue at Bingham Creek (Between 10th Avenue & 11th Avenue).

- 20. Approve claims
- 21. Approve Per Diem and Mileage
- 22. Motion for County Clerk to correct errors
- 23. Set next meeting date(s)
- 24. Adjournment

RESOLUTION NO. 23 -2017**RESOLUTION PROVIDING FOR THE PUBLICATION, FILING, INSPECTION
PRIOR TO ADOPTION OF A CODE OF GENERAL ORDINANCES****INTRODUCED BY:** Administrative and Finance Committee**INTENT & SYNOPSIS:** For publication, filing and inspection prior to adoption of the Code of General Ordinances.**FISCAL NOTE:** None.**WHEREAS** a Code of General Ordinances titled "Code of the County of Adams" has been prepared.**NOW, THEREFORE, BE IT RESOLVED** that this Code be presented for adoption by the Board of Supervisors at the next regular Board meeting on June 20, 2017; and**BE IT FURTHER RESOLVED** that the County Clerk, in accordance with the requirements of §66.0103, Wis. Stats., shall file a copy of the proposed "Code of the County of Adams" in the Clerk's office for public inspection and cause a copy of the following notice to be published:**NOTICE**

PLEASE TAKE NOTICE that the Board of Supervisors of the County of Adams will consider the adoption of a new Code of Ordinances titled "Code of the County of Adams" at 6:00 p.m. on June 20, 2017, at the County offices.

You are further notified that a copy of said proposed new Code will be on file and open for public inspection in the office of the County Clerk for a period of two weeks prior to its adoption, commencing June 5, 2017, in accordance with § 66.0103, Wis. Stats.

Adopted this 16th day of May, 2017, by the Board of Supervisors of the County of Adams, Wisconsin.

*Chair***ATTEST:**

County Clerk

RESOLUTION NO. 23 -2017

BE IT FURTHER RESOLVED, that after adoption of the Code of General Ordinances, the County Clerk shall publish the following notice:

County of Adams
Notice of Newly Enacted Ordinance

Please take notice that the County of Adams enacted Ordinance No. _____, Adoption of Code, on June 20, 2017. The ordinance provided for the adoption of a new Code of Ordinances, consisting of Chapters 1 through 405.

The full text of Ordinance No. _____ may be obtained from the Adams County Clerk's office, 400 Main Street, PO Box 278, Friendship, WI 53934. Phone: (608) 339-4200. A copy of the County Code is also on file at the County Clerk's office.

Recommended for adoption by the Administrative and Finance Committee this 16th day of May, 2017.

Adopted _____
 Defeated _____ by the Adams County Board of Supervisors this
 Tabled _____ 16th day of May, 2017.

 County Board Chair

 County Clerk

- ☒ Reviewed by Corporation Counsel
☒ Reviewed by County Manager/Administrative Coordinator

RECEIVED
 MAY 11 2017

BY: CK @ 10:45 am

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

P5

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Easton on December 21, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 18, 2017 Wagner Farms II LLC, owner petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a portion (approx. 2.4 acres) of an 80.53 acre parcel in the Town of Easton, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 3, 2017, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:


Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described portion of the parcel be changed from an R3 Residential District to an A1 Exclusive Agriculture District;

Property located in the NE $\frac{1}{4}$, NE $\frac{1}{4}$, & the NW $\frac{1}{4}$, NE $\frac{1}{4}$, Section 22, Township 16 North, Range 6 East, Lot 1 of CSM 6027 at 927 Elk Avenue, Town of Easton, Adams County, Wisconsin.


Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of May, 2017.

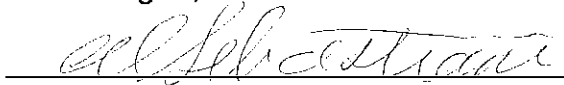
Recommended for enactment by the Adams County Planning & Zoning Committee on this 3rd day of May, 2017.



Rocky Gilner, Chair


Randy Theisen


Barb Morgan, Vice Chair


Larry Babcock


Al Sebastiani


Fred Nickel


Larry Borud

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of May, 2017

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & ZONING COMMITTEE
May 3, 2017 – Room A260 -Courthouse
Friendship, WI 53934 –1:00 P.M.

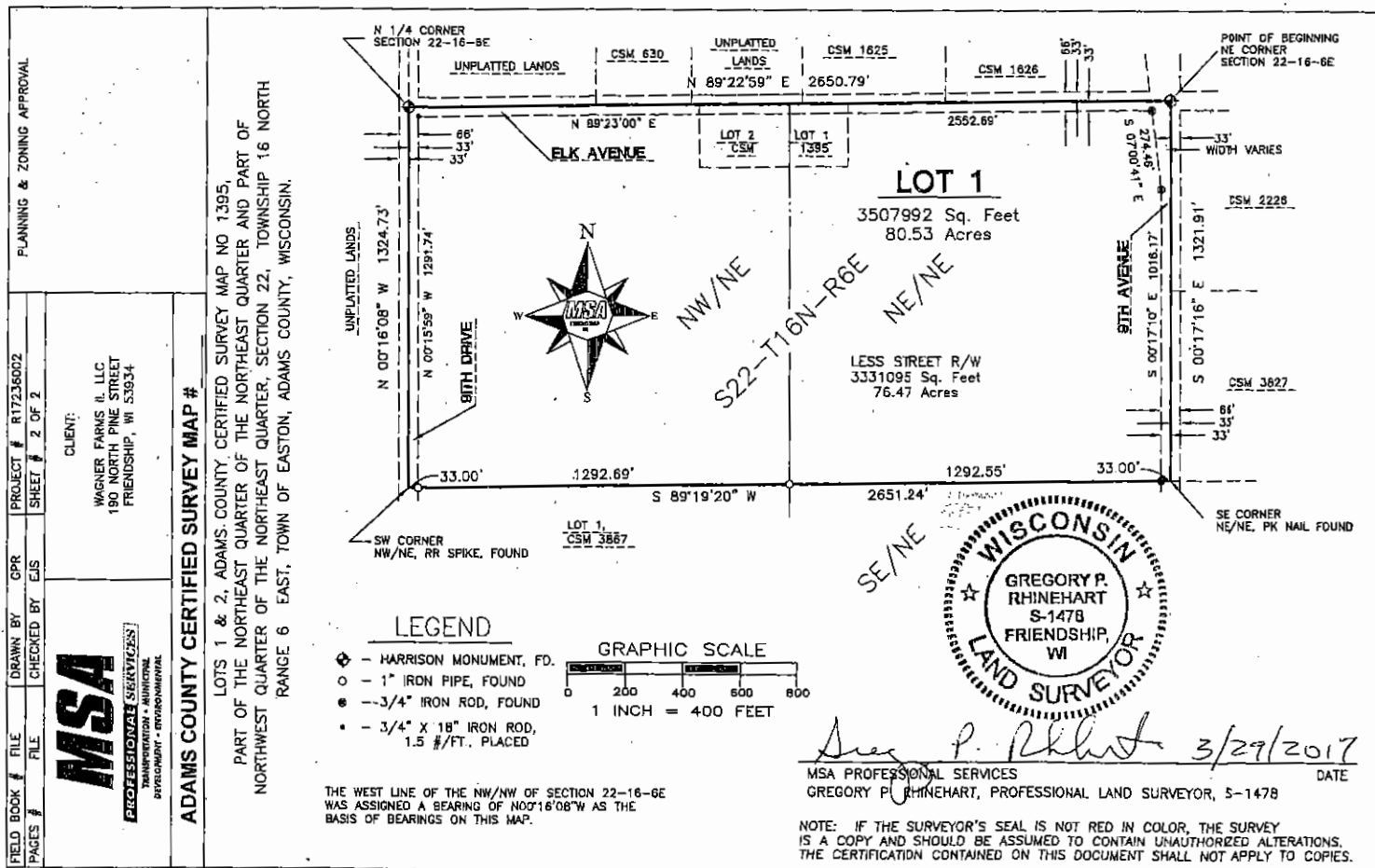
Wagner Farms II, LLC – Rezoning request of a portion of a parcel (approx. 2.4 acres) from an R3 Residential District to an A1 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow agricultural use on property located in the NE 1/4, NE 1/4, & the NW 1/4, NE 1/4, Section 22, Township 16 North, Range 6 East, Lot 1 of CSM 6027 at 927 Elk Avenue, Town of Easton, Adams County, Wisconsin.

Appearing for with testimony: Harvey Wagner, owner.

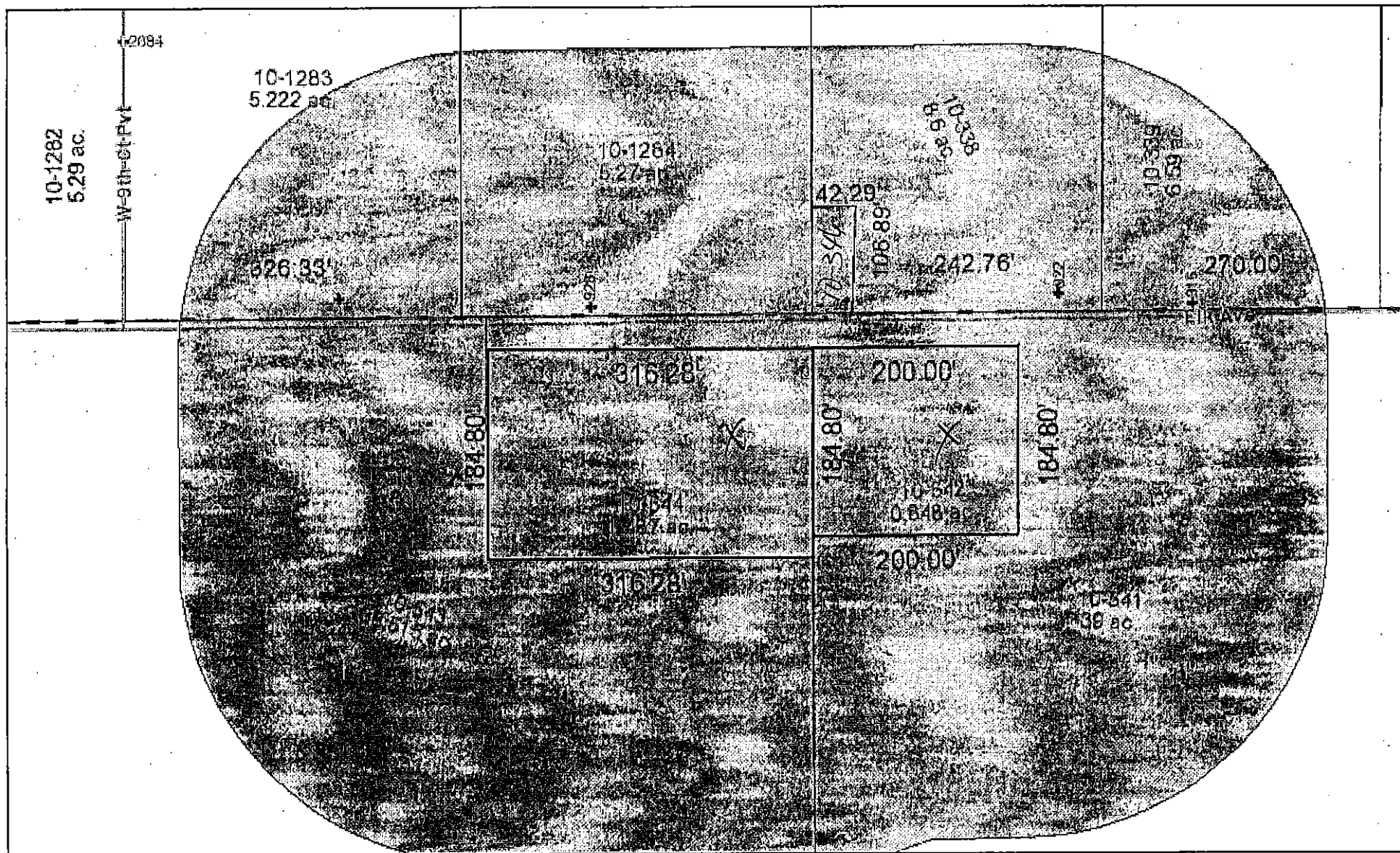
Appearing against: None.

Correspondence: Notification from the Town of Easton that they met on April 18, 2017 and they had no objections.

Disposition: Randy Theisen made a motion to recommend enactment of the zoning change and forward that recommendation on the above-described property, to the County Board for final action. Larry Babcock seconded the motion. Roll Call Vote: 7 - Yes. Motion carried.



Web Map



April 10, 2017

- | | | |
|-------------------|----------------------|---------------------------|
| — State Highway | □ Municipal Boundary | Special Flood Hazard Area |
| — County Highway | — Sections | 100 Year Flood Zone |
| — Local Road | + Property Addresses | Floodway |
| + Railroad | □ Schools | |
| □ County Boundary | □ Unincorporated | |

Adams Co. 1:2,257

0 0.0175 0.035 0.07 mi.
0 0.03 0.06 0.12 km

DISCLAIMER: This map is for informational purposes and has not been prepared for, nor is it suitable for legal, surveying, or engineering purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. Adams County makes no warranty or ascertain the usability of the information. Adams County makes no warranty or guarantee as to the content, accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained hereon. Copyright 2015, Adams County. All rights reserved.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Dell Prairie on November 14, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 5, 2017, Joseph E. Hess, owner, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 3, 2017, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance #17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the property (9.0 acres) be rezoned from an A3 Secondary Agriculture District to an R-2 Rural Residential District;

Property located in the SE ¼, SE ¼, Section 10, Township 14 North, Range 6 East, Lot 6 of CSM 4418 at 3797 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of May, 2017.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 3rd day of May, 2017.

Rocky J. Gliner
Rocky Gliner, Chair

Randy Theisen
Randy Theisen

Barbara A. Morgan
Barb Morgan, Vice Chair

Larry Babcock
Larry Babcock

Al Sebastiani
Al Sebastiani

Fred Nickel
Fred Nickel

Larry Borud
Larry Borud

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of May, 2017

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934

ADAMS COUNTY PLANNING & ZONING COMMITTEE: 608-339-4222

May 3, 2017 – Room A260 -Courthouse www.co.adams.wi.gov

Friendship, WI 53934 –1:00 P.M.

Joseph E. Hess – Rezoning request of a 9 acre parcel from an A3 Secondary Agricultural District to an R2 Rural Residential District of the Adams County Comprehensive Zoning Ordinance with a Conditional Use Permit under Section 5-6B.03 (F) to allow short term rental of a single family dwelling on property located in the SE ¼, SE ¼, Section 10, Township 14 North, Range 6 East, Lot 6 of CSM 4418 at 3797 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin.

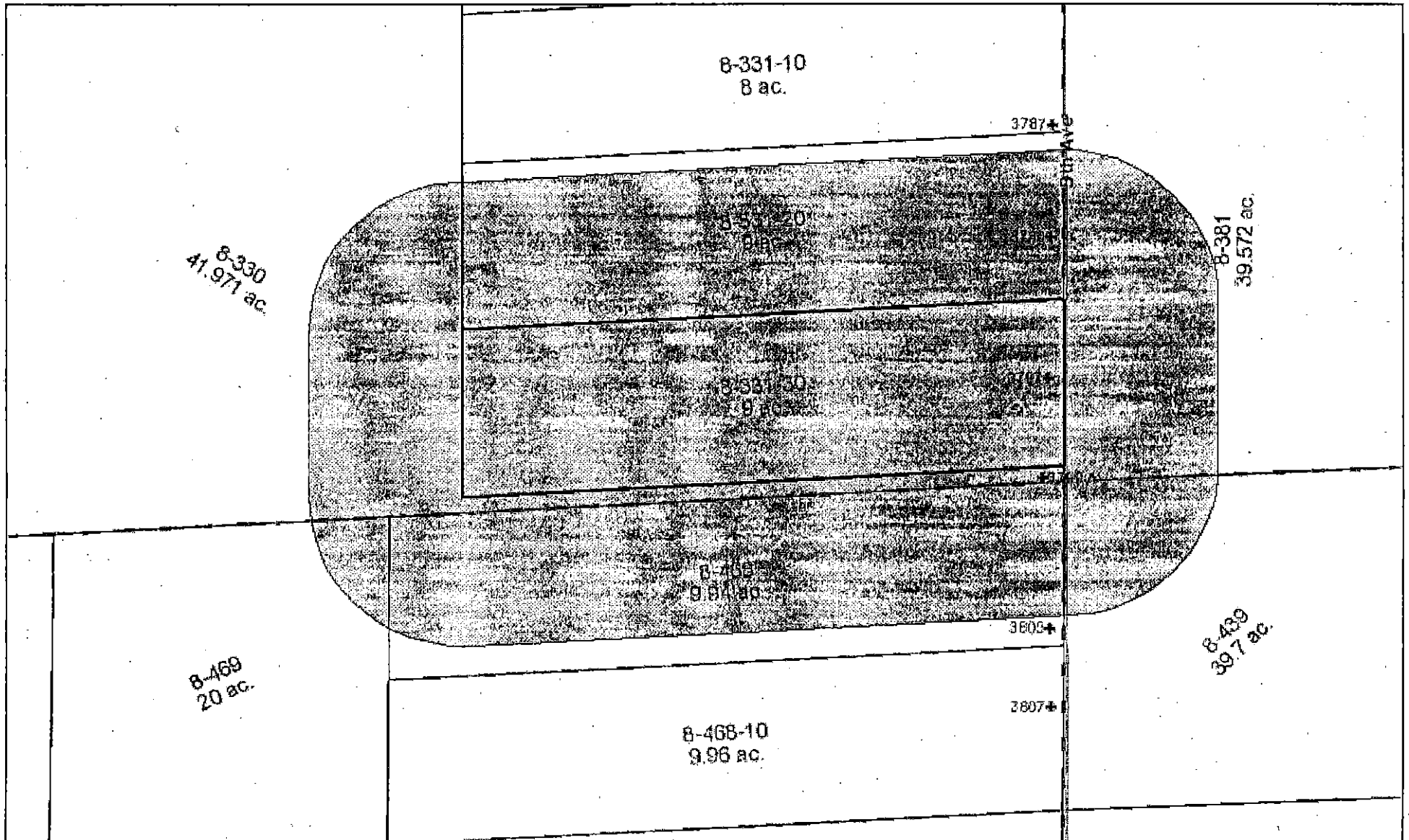
Appearing for with testimony: Joseph Hess, owner. Did not bring any rental agreement or pictures to present to the Committee, but agreed to the list of conditions.

Appearing against: None.

Correspondence: Notification from the Town of Dell Prairie that they met on April 11, 2017 and they had no objections. Phone call from Donna Eberhardt with concerns on shooting in the area. Letter from Lawrence Harvey with objections because of ATV and snowmobile use, fireworks, shooting, fires and different people in the area every weekend.

Disposition: Fred Nickel made a motion to recommend approval with the conditions listed and as discussed and forward that recommendation on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Discussion was held as to who enforces the listed conditions. Roll Call Vote: 5 - Yes. 2 – No.(Gilner, Sebastiani) Motion carried.

Web Map

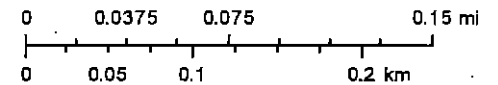


April 6, 2017

- | | | |
|------------------|----------------------|------------------------|
| — State Highway | Municipal Boundary | Parcel Lines |
| — County Highway | — Sections | — Meander Lines |
| — Local Road | + Property Addresses | Inland Wetland - Point |
| + Railroad | Schools | |
| County Boundary | Hospital | |

Adams Co.

1:4,514



DISCLAIMER: This map is for informational purposes and has not been prepared for, nor is it suitable for legal, surveying, or engineering purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. Adams County makes no warranty or ascertain the usability of the information. Adams County makes no warranty or guarantee as to the content, accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained hereon. Copyright 2015, Adams County. All rights reserved.

PETITION NO. 1-2017

TO THE HONORABLE COUNTY BOARD OF SUPERVISORS FOR ADAMS COUNTY,
FRIENDSHIP, WISCONSIN

SUPERVISORS:

The Town Board of the Town of Preston DOES HEREBY RESPECTFULLY PETITION the Adams County Board of Supervisors for aid in the construction of a culvert as provided by Section 82.08 of the Wisconsin Statutes.

The said Town Board of the Town of Preston has voted to construct the culvert and has appropriated funds for their share of the cost of same.

The culverts are located at:

*Cypress Avenue at Carter Creek (Between STH 13 & 11th Avenue
&
Cypress Avenue at Bingham Creek (Between 10th Avenue & 11th Avenue).*

The approximate cost and installation was \$358,921.56 & Town Petitioned County for: \$348,330.00 (See Petition #1-2015 & #2-2015). The County share is \$179,460.78 prior petition paid to Town \$174,165, which would leave a balance of \$5,295.78 to be petitioned to county on this petition.

Respectfully submitted this 6TH day of APRIL, 2016.

TOWN BOARD OF PRESTON

Mark J. M.
Mark J. M.

Lawrence J. Pasionis

Adams County Highway Department Committee approval: 4/13/17

Larry Babcock
Larry Babcock
Gregor Laska

Dan Wypocky
Mark Hamburg

ADOPTED ()

by the Adams County Board of Supervisors this _____ day of _____, 20__

DEFEATED ()

County Clerk

County Board Chairperson

**Ad Hoc Building Committee Minutes
April 19, 2017 9:00 AM Room A231**

P13

The meeting was called to order at 9:00 a.m. by Chairperson Grabarski. The meeting was properly noticed.

Roll Call: Borud, Grabarski, Hickethier, Pisellini and Repinski.

Also present: Petkovsek, Kyle Patterson, Hamman, Wagner, Leja, Wollin, Fahrenkrug, Colburn, Pegler-Times Reporter and Gilner.

Motioned by Hickethier/Borud to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Repinski/Hickethier to approve the March 30, 2017 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #8 Discuss and/or act on planning for facility needs short term and long term previous studies: A handout from Ayres Association, dated 6/6/2009, showing the courthouse annex section, was given out. Discussion took place. Also discussed the Emergency Management trailer that is stored at the Village Hall; alternate sites discussed.

Item #9 Discuss financing options: Discussion took place regarding financing options. Petkovsek gave a handout on the tax-based evaluation projection; she read off the report and gave a description. Question was asked if this included the Veteran's Memorial. Will discuss further at future meetings.

Item #10 Discuss tour of Courthouse – options/concerns: Hickethier pointed out some security issues that he saw, such as: need metal detectors on doors, cameras in stairwells, crash bars on other doors, should have one main entrance/exit; need to check into costs. Repinski said that the main door by the clerk's office should have a metal detector by it. Repinski went on to say that the existing building has been kept up well. Further discussion took place.

Item #11 Discuss and consider alternate sites: Grabarski said that we should look at nearby buildings for sale, possibly near the parking lot. Repinski said we should look at the north and west sides of the police station. Committee discussed these possibilities.

Item #12 Discuss Potter Lawson options:

A1 & A2 – new administration building: Wollin provided a handout; option "A" floorplan with existing plan, versus option "B" floorplan. A construction cost estimate was talked about.

B – addition to existing courthouse: Pisellini had concerns with square footage relating to the needs. Grabarski questioned the record retention. Petkovsek spoke regarding how long to keep records.

Item #13 Discuss alternate sites/areas for building/s expansions: Wollin spoke regarding a potential purchase – needing another garage; Hamman stated that the existing garage is heated for contents. Repinski suggested the building by the airport, which is shared by the DNR; there is room for another building of the same size.

Item #14 Discuss options/procedures to ensure best practices for building project: Petkovsek said that Steve Nelson and Andy Phillips are willing to make a presentation to the County Board at the May meeting. Repinski would like Nathan White at the committee meeting for questions from the committee.

Item #15 Identify upcoming agenda items

Nathan White;

Hamman to follow-up on property lines north;

Fairgrounds upcoming buildings;

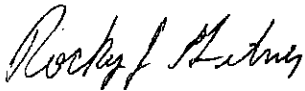
Petkovsek ODIP PGM for self insurance;

Andy Phillips/Steve Nelson speakers at next County Board meeting.

Set next meeting date: May 17, 2017 at 9 a.m.

Motioned by Repinski/Borud to adjourn at 10:34 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Rocky Gilner

Recording Secretary

These minutes have not been approved.

S:\Ad Hoc Building Committee\Minutes\Ad Hoc Building April 19, 2017 minutes.docx

Minutes of Adams Co. Airport Commission April 10, 2017

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Mike Bourke, Dave Repinski, and Jerry Reuterskiold.
Also present Airport Manager Mike Scott and Airport Groundskeeper Sheldon Sundsmo.

Motion to approve published agenda by Bourke second by Pollina no discussion, motion carried.

Motion to approve Minutes, as published, of March 13, 2017 Airport Commission by Repinski, Second by Pollina. No discussion. Motion carried.

Report of Airport Manager

Scott reported he received the insurance certificate from Reabe Spraying, the application for airport insurance and the record retention ordinance from the county.

Scott reported on the finances noting that the vehicle gas account was the only item that was above budget and that expenses were at 11.2% for the first quarter. Scott also presented a number of bills for review.

Scott reported that there was nothing new to report on the airport improvement plan, the snow removal equipment or the land acquisition.

Motion by Reuterskiold to accept the Airport Manager's report, second by Pollina no discussion, motion carried.

Report of Grounds keeper

Sundsmo reported that he has repaired divots left by the winter's snow plowing. He also replaced the entrance stop sign, wind sock and a number of runway lights.

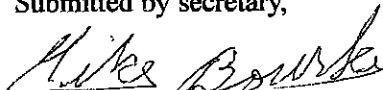
Motion to accept Grounds keeper report by Bourke, second by Pollina Motion carried.

No audience comments

Motion by Reuterskiold to adjourn until 7:00 PM Monday May 8, 2017, Second by Pollina. No discussion.
Motion carried.

Meeting adjourned at 7:20 PM.

Submitted by secretary,


Mike Bourke

Minutes not officially approved yet.

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES:

April 19, 2017

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair, Cathy Croke, Secretary, Bob Benkowski and Bob Krause. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Mr. McLaughlin stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Bob Benkowski seconded the motion. All in favor. Motion carried. Public Hearings: Wittlin Revocable Trust – Special Exception Permit request under Section 3-3.00 of the Adams County Comprehensive Zoning Ordinance to allow a residential accessory building without a dwelling present on property located in the SW ¼ SE ¼, Section 22, Township 15 North, Range 7 East, Lot 1 of CSM 3293 on County Road I, Town of Jackson, Adams County, Wisconsin. The Town of Jackson did not object. There was no correspondence. John Wittlin, owner and contractor, Jason Stroede were present to explain that Mr. Wittlin has a cottage on the lake but needs a building to store his boats, etc. It was determined that this parcel is big enough that if sold, would have plenty of property for a future dwelling and septic system. Discussion was held. Bob Krause made a motion to grant the request as presented. Tom Feller seconded the motion. Roll Call Vote: 5 – Yes. Motion to grant carried. Andrew S. & Lynn S. Koszuth – Special Exception Permit request under Section 3-3.00 of the Adams County Comprehensive Zoning Ordinance to allow a residential accessory building without a dwelling present on property located in the NE 1/4, NE ¼, Section 22, Township 19 North, Range 7 East, Lot 2 of CSM 1764 on County Road C, Town of Colburn, Adams County, Wisconsin. Mr. Koszuth and his son were present to explain that it is needed to store hunting and fishing equipment among other things. There was one letter in opposition, citing possible hunting clubs and snowmobile/ATV trails. Mr. Koszuth stated that he would like to build a home on the property in about five years. Discussion was held. Bob Benkowski made a motion to grant the request as presented. Tom Feller seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Scott G. Sanders – Special Exception Permit request under Section 3-3.00 of the Adams County Comprehensive Zoning Ordinance to allow a residential accessory building without a dwelling present on property located in the SE ¼, SE ¼, Section 35, Township 16 North, Range 7 East, on 2nd Avenue, Town of New Chester, Adams County, Wisconsin. The Town of New Chester did not object. One letter was read in favor of the request and a statement read in opposition, which was taken by phone. Mr. Sanders was present to explain that he lives a couple miles away, but the family spends time at this property and would like the building for storage and to have a bathroom in it. Bob Benkowski made a motion grant the request, but without the bathroom. Discussion was held with debate on whether to allow the bathroom. Cathy Croke made a motion to grant the request as presented. Bob Krause seconded the motion. Roll Call Vote: 4 – Yes. 1 – No. (Benkowski) Motion carried. Stephen s & Brenda L. Haskell – Special Exception Permit request under Section 9-4.01 (A) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance for filling or grading on slopes of more than twenty (20) percent on property located in the NW ¼, SE ¼, Section 15, Township 18 North, Range 5 east, Lot 49 of Arkdale Shores Subdivision at 1636 South Shore Drive, Town of Strongs Prairie, Adams County, Wisconsin. Brian Stanley from Property Works was representing the Haskells. Mr. Stanley explained that the owner wants to build an addition to the existing dwelling at this location. The fill from digging out the basement would be used to fill in a swale at the bottom of the hill which is greater than 75' from the Ordinary High Water Mark. Silt fence will be in place during the entire process. Discussion was held as to whether a site visit would be required. Impervious surface and waterfront buffer requirements were discussed as well. Bob Benkowski made a motion to grant the request as presented. Cathy Croke seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Gail M. & Jeffrey R. Koch – Variance Permit request under Section 5-5.05 (A) (2) of the Adams County Comprehensive Zoning Ordinance to allow an increase in height from the 20' allowed to 23' for a garage located in the SE ¼, NE ¼, Section 27, Township 15 North, Range 6 East at 3443 9th Avenue, Town of Springville, Adams County, Wisconsin. Randy Theisen was present to explain the request for Mr. Koch. Mr. Theisen stated that an attached garage can be 35' high, but a detached must be a maximum of 20'.

Adams County Board of Adjustment
 Meeting Minutes
 April 19, 2017
 Page #2

Mr. Koch had plans in the works for a two story garage with a loft. When filing for a building permit, they were informed of the height restriction and decided to downsize. In order for this building to match the style and roofline of the existing dwelling it would require an additional 3', hence the Variance request. Mr. Theisen explained that the Planning & Zoning Committee would be addressing this issue with the next Zoning Ordinance revision. Discussion was held. Bob Benkowski made a motion to grant the request as presented. Bob Krause seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Chairman Bob Beaver closed the Public Hearing portion of the meeting.

Minutes: Phil McLaughlin presented the Board with the minutes from the February 15, 2017 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Tom Feller seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be May 17, 2017 at 9:30 A.M.

Bob Krause made a motion to adjourn. Bob Benkowski seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:35 A.M.

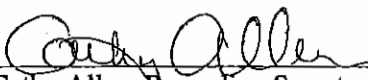
 Bob Beaver, Chair

 Tom Feller, Vice-Chair

 Catherine Croke, Secretary

 Bob Krause

 Robert Benkowski


 Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

The meeting was called to order by Chairman West at 4:06 p.m.

The meeting was properly announced. There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02-Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Fran Dehmlow; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Scott Colburn; Dist. #11-Peter Hickethier; Dist. #13-Florence Johnson; Dist. #14-Deborah Parr; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Gordon Carlson; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Also present Keaton Klaus, SAYL student. Unexcused: Dist. #12-Fred Nickel.

Motioned by Wysocky/Hickethier to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Colburn/Grabarski to approve the March 21, 2017 minutes. Motion carried by unanimous voice vote.

Public Participation: Kevin Diemert and Marc Bickford were signed up but declined.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Carlson, Colburn, Dehmlow, Gilner, Grabarski and Hamburg.

Claims: None

Correspondence: None

Grabarski took over as Chair for West.

Appointments: Motioned by Allen/Colburn to appoint Jay Porter, reappoint Tim Diemert and Tanya Walsh-Laehn and replace Eric Pollex with Tadd Wormet, all on ACED (RIDC) for a 3 year term. Motion carried by unanimous voice vote.

West took back position as Chair.

Unfinished Business: None

New Business: None

Reports and Presentations: Presentation on Family Care Transition by Oleson, Osborn and Richards from Health & Human Services; Petkovsek, Interim County Manager, gave a verbal report.

Resolutions:

Res. #10: Motioned by Repinski/Hamburg to adopt Res. #10, the Transfer of County Owned Tax Deed Property #201-327. Motion to adopt Res. #10 carried by roll call vote, 18 yes, 1 no, 1 unexcused. Voting no, Grabarski. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Res. #11, 12, 14: Motioned by Hamburg/Repinski to adopt Res. #11, 12 and 14 to approve the sale of County Advertised Properties: #10-1197-201, #30-4388, #126-182-401. Motion to adopt Res. #11, 12 and 14 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Res. #13, 15, 16, 17: pulled to due lack of payment.

Res. #18: Motioned by Allen/Hickethier to adopt Res. #18 to approve out-of-state travel for Public Health Nurse Supervisor. Motion to adopt Res. #18 carried by roll call vote, 18 yes, 1 no, 1 unexcused. Voting no, Repinski. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Res. #19: Motioned by Johnson/Wysocky to adopt Res. #19 to authorize the County Conservationist to act on behalf of Adams County to apply for funds through the Wisconsin Department of Natural Resources Targeted Runoff Management Grant Program. Motion to adopt Res. #19 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Res. #20: Motioned by Grabarski/Colburn to adopt Res. #20 to discontinue the Administration of

Cemetery Lot Perpetual Care Funds. Motion to adopt Res. #20 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote). P19

Res. #21: Motioned by Hickethier/Parr to adopt Res. 21 to transfer Highway Department funds. Motion to adopt Res. #21 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Res. #22: Motioned by Carlson/Grabarski to adopt Res. #22 to approve the Development and Maintenance of grant funded All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) trails, grant funded snowmobile trails, grant funded recreational trails and to participate in Motorized Stewardship grants funding. Motion to adopt Res. #22 carried by roll call vote, 18 yes, 1 no, 1 unexcused. Voting no: Dehmlow. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Ordinances:

Ord. #9: Motioned by Gilner/Kotlowski to enact Ord. #9 to rezone from an A-1 Exclusive Agricultural District to an R-1 Single Family Residential District of the Adams County Comprehensive Zoning Ordinance. Property located in the SW ¼, NE ¼, Section 27, Township 14 North, Range 7 East, Lot 1 of CSM 5992 on Golden Ct. Town of New Haven, Adams County, Wisconsin. Motion to enact Ord. #9 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Ord. #10: Motioned by Johnson/Gilner to enact Ord. #10 to rezone from an A3 Secondary Agriculture District to a B1 Rural Business District. Property located in the NE ¼, NW ¼, Section 29, Township 16 North, Range 6 East, Lot 2, CSM 4226 on Ember Avenue, Town of Easton, Adams County, Wisconsin. Motion to enact Ord. #10 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Ord. #11: Motioned by Repinski/Gilner to enact Ord. #11 to rezone from an R3 Versatile Residential District and an I1-Industrial District to an A3 Secondary Agricultural District. Property (6.37 acres) located in the NE ¼, NW ¼ and NW ¼, NE ¼ of Section 11, Township 18 North, Range 7 East, Lots 2 & 3 of CSM 5167 at 251 Cottonville Avenue, Town of Richfield, Adams County, Wisconsin. Motion to enact Ord. #11 carried by roll call vote, 19 yes, 1 unexcused. Unexcused: Nickel. SAYL student Klaus, yes (non-binding vote).

Denials: None

Petitions: None

Motioned by Carlson/Allen to approve claims. Motion carried by unanimous voice vote.

Motioned by Repinski/Allen to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Carlson for County Clerk to correct any and/or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

The next meeting date will be May 16th, 2017. (may be earlier if a presentation can be set up).

Motioned by Grabarski/Wysocky to adjourn at 5:10 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippe

Adams County Clerk

These minutes have not been approved by the County Board.

ADAMS COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL
January 23, 2017

Present: Honorable Daniel Wood, Jack Allen, Andrea Gerloff, Kelly Olson, Kathie Dye, Kim Heintz, Tania Bonnett, and Sam Wollin

Meeting called to order by Chairperson Wood at 4:30 pm.

Motion by Gerloff, 2nd by Allen to approve the agenda - MC

Motion by Allen, 2nd by Olson to approve the minutes from the last meeting - MC

Correspondence: Chairperson Wood informed the committee the only correspondence has been e-mails from the State CJCC Coordinator offering insight and a desire for Adams Co. to "broaden our areas".

Committee Updates: The grant w/the County match has been received. Judge Wood and Kelly Olson conducted a phone conference with Waushara County to inquire how the treatment plans worked with the Counselors. Waushara Co. has 3 counselors that piecemeal the clients and their treatments. Adams Co. has 1 AODA Clinician, 1 SAC-IT and 1 Supervisor that is working toward her SAC-IT certification. The committee is continuing to research private insurance issues, the need for possible write-offs and any payment plan options.

Drug Testing Committee – It has been determined that the best practice is for two (2) UAs a week; P&P will pay for 1 UA per person per week. The committee is still working on what facility can be utilized for the other one (1) UA. Moundview Memorial Hospital was suggested as a location and it was also suggested to inquire if MMH would be willing to process the lab test needed.

Update on contract with JusticePoint: JusticePoint is soliciting for a coordinator at this time. They have received responses from several prospects that look promising. An explanation of the program was given to the committee by Judge Wood and DA Bonnett. It is a 3 tier process starting with 5 participants and will eventually increase to 15/20 participants at any given time.

Windows to Work Program: This program was spearheaded by Kara Rheingans and she has left the Adams Co. P&P to work in another county. This initiative will be put on hold for the present time.

Medication-Assisted Treatment Program: Discussion was held on the pros and cons of allowing a person that is receiving medication for a legitimate reason to participate in the program. Olson informed the committee that Sauk Co. would be a good resource for this subject as they are managing a grant and may be able to help us avoid some of the pitfalls

that happened with the Sauk Co. program. The Treatment Court Committee will discuss this further and bring back to the whole committee.

Committee Discussion: Olson informed the committee that she is working with the Rural Health Network Development Plan on a grant application for opioid addictions, medication assisted treatment, and to improve assistance with mental health issues. The network includes Adams and Juneau Co. HHS, Public Health Depts, Sheriff's Depts, Moundview Memorial Hospital and Mile Bluff Hospital.

Next Meeting is set for April 24, 2017 @ 4:30 pm in Room A231.

Suggested agenda items are: Update on development of the treatment court program/JusticePoint, Windows to Work Program, Update from Treatment Court on medication-assisted program, Update on the Rural Health Network.

Motion by Heitz to adjourn at 5:45 pm, 2nd by Olson. MC

Respectfully Submitted,
Kathleen R. Dye

MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: February 22, 2017

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Dave Repinski, Sandy Wormet, John Atkinson, Donna Maly, Stacy Ewert, Muriel Harper, John Wenum, Charlie Krupa, Dave Singer, David Moore, Renee Greenland, and John Earl

Absent: Joy Casperson, Scott Beard, and Bob McClyman

Unexcused Absence: None

Staff Present: Chris Utley, Lisa Williams, and Wendy Schneider

Guests Present: None

Opening

1. John Earl called the meeting to order. Roll call was taken with 12 members present. After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world.

Motion was made by David Moore to adopt the February 22, 2017 meeting agenda. Seconded by Dave Repinski. Passed unanimously. MOTION CARRIED.

Motion was made by Renee Greenland to adopt the December 14, 2016 meeting minutes. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

2. President's Comments

John mentioned we hope to begin construction on The John Wenum Family Apartments by April 1st and we are looking ahead to our next senior housing project in the Village of Necedah. He welcomed Wendy Schneider to the agency. John thanked board members for their attendance at the meeting.

3. Executive Director's Report

Fred welcomed all board members and staff and expressed gratitude to everyone for their time and dedication to the agency. Board members are welcome to visit Fred and the agency at any time. Fred met with the National Exchange Bank one year ago in February at which time

they awarded the agency \$75,000 for crisis assistance in Adams, Columbia, and Dodge counties. The agency was diligent in spending down the fund and recently sent a report to National Exchange Bank detailing expenditures; we hope to receive another award. We recently celebrated the 14 year anniversary of our Wisconsin Dells building and are considering replacing part of the board room carpet with vinyl. Staffing is stable at this time. The Tomah Hospital - Hospice moved out of our Adams building, however Kwik Trip will be temporarily moving in. We are always looking at program and geographic expansion to keep the agency moving forward, i.e., Section 8 in Eau Claire, affordable housing projects, etc. The Wisconsin Dells building is sustaining itself with many rental payments helping to pay down the mortgage. Fred will be seeking advice from the board on a pending food pantry issue. He is working with Wendy on transitional housing for a Mauston client.

Motion was made by David Moore to adopt the February 22, 2017 Executive Director's Report. Seconded by Stacy Ewert. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

No report

5. Committee Reports

a. PBP Committee

John Earl asked board members to review the PBP Committee report of January 13, 2017. Charlie Krupa called the meeting to order. Roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the November 11, 2016 PBP Committee meeting minutes. Ed presented the Buildings Maintenance & Repairs Progress Report. Fred gave an update on the John Wenum Apartments project with completed wetland indicator clearance, archeological study, and acoustic evaluation; we await the State contract. Dells Lot #2 has been posted on Craig's List. We started work on the grant application for our next Senior Housing Project in the Village of Necedah. Management transfer of Kenwood Properties, Inc. to CWCAC, Inc. was completed January 1st. We received final payment of \$20,547.16 from Reedsburg Housing Associates, LLC for Babb Creek Apartments. Upon final word from the Division of Housing that Contract #335 has met all requirements, a letter will be sent to Greg Schmidt indicating our separation from Reedsburg Housing Associates. Fred reported that New Beginnings is discussing budget concerns regarding the Men's Shelter and Women's/Families Shelter in Beaver Dam. The next meeting will be held on Friday, March 10, 2017.

Motion was made by Stacy Ewert accept the PBP Committee Report of January 13, 2017. Seconded by Dave Repinski. Passed

unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of January 13, 2017. John Earl called the meeting to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda and minutes of the December 9, 2016 EPF&A Committee meeting. Sue Mischock has been assisting in Reception; Rose Merrett will be learning Susan Halbach's job. Kari Labansky presented the Finance Report. Interim Testing for the WIPFLI Audit will be on January 30th through February 1st with the final audit scheduled for March 27th through the 31st. Updated signatures were required for the guardianship BMO Harris accounts. Motion passed by unanimous vote approving the Finance Report with thanks to Kari. We received final payment of \$20,547.16 from Reedsburg Housing Associates, LLC for Babb Creek Apartments. Upon final word from the Division of Housing that Contract #335 has met all requirements, a letter will be sent to Greg indicating our separation from Reedsburg Housing Associates. Committee members discussed Board Training ideas. Motion passed by unanimous vote to prepare a form listing each of our programs for review at the next EPF&A Committee meeting. Committee members discussed Board Bi-Annual Appointments of Area Representatives and Low-Income Representatives Elections. Fred reported the City of Portage may accept a transfer of Portage mortgages to them from our Home Rehab Program in lieu of CWCAC repaying them for a Community Development Block Grant Project which included costs that were not reimbursable from the State. A list of the insured values of our buildings was reviewed. The next meeting will be held on Friday, February 10, 2017.

John Earl asked board members to review the EPF&A Committee report of February 10, 2017. John Earl called the meeting to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda and minutes of the January 13, 2017 EPF&A Committee meeting. Agency is stable as of this date. The committee recognized the first anniversary of the passing of our former board member, Joan Koscal. Kari Labansky presented a report on the agencies' December cash balances. Board Training was discussed in detail; March 15th was selected as the date beginning at 10:00 am. By consensus the top two topics will be presented planned for 30 minutes each. The Low-Income Board Member selection process will be conducted in March at a food pantry site in each of our five counties. The City of Portage Community Development Block Grant dilemma has been resolved. CWCAC transferred five home rehab mortgages to the City of Portage. Attached is a Resolution of Agreement not discussed or shared at the EPF&A Committee but should be entered as a document for our Board Meeting proceedings. Our board meeting agenda and format was discussed resulting in the following: a) Redefining "Unfinished Business" and "New Business". New Business should be defined as any topic or related business not previously discussed. Unfinished Business would be

Action Items requiring board action, e.g., motions not acted upon previously; and b) Both EPF&A and PBP Committee reports will be condensed to expressions as "highlights" (An assumption is that all board members have read minutes of committee proceedings prior to the board meeting). We await the Division of Housing contract for The John Wenum Family Apartments project. Our second senior project designated for the Village of Necedah was discussed resulting in a consensus to pursue an 11 unit concept. An interested party has expressed interest to purchase our second lot in Mauston. A letter of intent was received on February 9th with an offer of \$8,500. By unanimous vote, the committee moved to make a counter offer of \$12,500. This will be presented to the full board. The next meeting will be held on Friday, March 10, 2017.

Motion was made by Donna Maly to accept the EPF&A Committee Reports of January 13, 2017 and February 10, 2017. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction

Chris Utley presented the Weatherization Program Report. He shared a Weatherization Quality Assurance Inspection letter from the Department of Administration, Division of Energy reflecting a nearly perfect score. They also recently conducted the same inspections for Energy Assistance reflecting a perfect score. At the annual Energy Services Conference held at the end of January, they reported that we are one of the leaders in energy savings. With the new federal administration, we await budget amounts for the coming year. Total clients served were 130 including 151 audits done and a service goal of 393. To date 97 freezers/refrigerators, 38 furnaces, and 49 water heaters were installed. Wendy Schneider presented the Homeless Unit Program Report. In 2016, we served 292 households including 774 individuals with a total cost of services at \$273,825. In January 2017 we served 220 individuals with a total cost of services at \$27,733.64 and 37 rental assistance payments made. Total amount of the National Exchange Bank Grant spent through the Homeless Unit in January was \$7,193.61. The Point-In-Time Survey is conducted at the end of January and July; we partner with many different agencies in the area to locate homeless individuals and that count is used to request funding. The survey conducted at the end of January was successful with a total of 10 people found in a five county area. Linda Faivre in our Baraboo office is retiring on March 15th; Jacob Johnson will be replacing Linda; Mary Thurow will be replacing Jacob Johnson. Our Transitional Housing grant through the Balance of State Continuum of Care was funded. We are switching from Transitional Housing to Rapid Rehousing which means we get the homeless into housing first and then assist with available resources. Lisa Williams presented the Hunger Reduction Program Report. In

January, our 16 food pantries have served 3,959 households and 9,666 individuals including 244,309 pounds of non-USDA commodities. On January 25th, HUD issued a voucher freeze across the nation. We await the new budget coming out in July; however we have a contract with WHEDA through the end of the year so the budget should remain unchanged until then. We currently administer the Section 8 voucher program as an agent of WHEDA in the counties of Adams, Columbia, Jefferson, Marathon, Rusk, Taylor, and Washburn, as well as the City of Eau Claire. We have 625 voucher holders leased up and an additional 4 voucher holders that have ported in to our jurisdiction. This provides 1,172 individuals with rental assistance. The monthly payables account came to \$250,569.90 which equals an average of \$369.57 per unit cost which is paid to the landlord and/or utility company. We also have 53 veterans vouchers through our VASH voucher program. We have experienced an influx of J1 Students at our Wisconsin Dells Food Pantry; we are looking into a suitable resolution.

Motion was made by David Moore to accept the Weatherization, Homeless, and Hunger Reduction reports of February 22, 2017. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

7. Unfinished Business

Motion was made by David Moore to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance, & Audit Committee recommendation of making a counteroffer to Jerome Bence, W178 N9912 Rivercrest Drive, #101, Germantown, WI 53022, who made an offer to purchase our Mauston Lot #2 (Tax ID #29-251-1652.10). The counter offer will be in the amount of \$12,500." After discussion, motion was made by Charlie Krupa to postpone the counteroffer until we hear back from the City of Mauston regarding the property zoning changes and if there are no zoning changes we have the option of counteroffering with an increased dollar amount; this will be revisited at the April Board Meeting. Seconded by Donna Maly. Passed unanimously by show of hands. MOTION CARRIED.

8. New Business

Fred and board members discussed the influx of J1 Students at our Wisconsin Dells Food Pantry. Fred mentioned that with the food pantry open tomorrow, we will still serve the students until he has a chance to meet with community members to review options for a suitable resolution. After discussion, motion was made by Dave Repinski that Fred should contact the Mayors of Wisconsin Dells and Lake Delton and report the results of the meetings in a letter to the board in case further action is needed. Fred has discretion to move forward with the process. Seconded

by John Wenum. Passed with 11 yes votes and one no vote. MOTION CARRIED.

9. Next Meeting

Wednesday, April 26, 2017 @ 10:00 a.m.

10. Adjourn

John Earl declared the meeting adjourned.

Signed by:


Fred Hebert, Executive Director

February 23, 2017
Date

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – April 10, 2017**

1. The Adams County Health & Human Services and Veterans Services Board meeting was called to order by Chairman, Jack Allen at 4:00 p.m.
2. **Roll Call of Board Members:** Present: Jack Allen, Robert Grabarski, Marge Edwards, Peter Hickethier, Fran Dehmlow, Scott Colburn and Terry Harvey-Beversdorf. Absent excused: Deb Johnson-Schuh

Health & Human Services Staff Present: Kelly Oleson, Sarah Grosshuesch, Wendy Pierce, Erin Schiferl, Diane Osborn, Cindi Flynn, Sherrie Manning, Donna Richards, Kay Saarinen-Barr, Allison Else, Barb Drolson, Dr. Valdez and Ruth Horndasch.

Veterans Services Staff Present: Steve Dykes

Also in attendance: Barb Petkovsek, Interim County Manager/Administrative Coordinator

3. **Was the meeting properly noticed?** Yes
4. **Approval of Agenda** – Motion was made to approve the April 10, 2017 Health & Human Services & Veterans Services Board Meeting agenda by Hickethier/Colburn. Motion carried by UVV.
5. **Approval of Minutes – March 13, 2017 Health and Human Services & Veterans Services Meeting Minutes**– A motion was made to approve the March 13, 2017 Health & Human Services & Veterans Services Meeting Minutes by Colburn/Edwards. Motion carried by UVV.
6. **Public Comment** – None.
7. **Correspondence** – None.
8. **Announcements** – None.

Veterans Services

1. **Veterans Services Officer's Report March 2017.** A written report was distributed to the Board. Veterans Services Officer Dykes highlighted that Patrick and Lori Knoebel generously donated a brand new wheelchair to help transport veterans. Supervisor Allen asked if the Board had any questions concerning Officer Dykes report. No questions were asked.

2. Review and approval of March 2017 Veterans Services Vouchers and Financial Report.

Supervisor Allen asked the Board if they had any questions concerning the Veterans Services Financial Report. Board members did not have any questions. A motion was made by Colburn/Edwards to approve the Veterans Services vouchers and financial report for March 2017. Motion carried by UVV.

Health & Human Services

New Business:

- 1. Review February 2017 Health & Human Services Financial Report.** Supervisor Allen asked the Board if they had any questions concerning the HHS Financial Report. Board Member Edwards asked where the profits from Practical Cents go. Fiscal Manager Pierce stated that the monies stay in the 240 fund balance. Fiscal Manager Pierce reviewed the Practical Cents Statement of Revenue and Expenses included in the board packet. Supervisor Grabarski would like to see this information in a format that explains where monies go in a simplified statement.
- 2. Review & Approval February 2017 Health & Human Services Vouchers.** Supervisor Allen asked the Board if they had any questions concerning the voucher report. Members of the Board asked general questions concerning expenses paid. There being no further questions, a motion was made to approve the February 2017 Health & Human Services Vouchers by Colburn/Edwards. Motion carried by UVV.
- 3. Director's Report & Manager Narratives.** A written report was submitted to the HHS Board prior to the meeting. Director Oleson highlighted that the Fiscal Division will be moving into the old ADRC space and she is working with the Maintenance Director to get the space ready for the move, which is projected to happen in early May. Oleson stated that the Human Services Day at the Capital went very well. Sarah prepared two fact sheets and represented our agency and the needs of Human Services. The Legislators were very pleased with the fact sheets and interested in the issues our county is facing. Oleson stated that Juneau, Adams and Monroe Counties will be receiving monies for a transition job program and discussed information about an opioid grant.

Division Updates –

ADRC – ADRC Manager Richards stated that the move to the Community Center went very well. Having Resource Specialists in the Community Center has increased senior traffic to meet with Resource Specialists. The Senior Fair is scheduled for May 11th at the Community Center.

Economic Support – Economic Support Manager Flynn stated that the open position has been filled by Tara Meyer who will be starting with our agency on April 24th. Flynn also

stated that Energy Services Inc. is doing a fantastic job working to assist people before shut-offs happen before the April 15th date.

Fiscal Services – Fiscal Manager Pierce stated that the 2016 HHS Operating Budget is expected to be \$100K in the black, this includes the fund transfers.

Supervisor Allen requested that item #6 be moved up in the agenda.

6. **Long Term Support: Discuss and/or act on Family Care Transition Plan.** Director Oleson distributed the Family Care Transition Plan PowerPoint presentation handout to the Board. Director Oleson, Long Term Support Manager Osborn and ADRC Manager Richards reviewed each section of the plan for the Board. Within the plan was a request to develop a Community Support Program (CSP) and reassign 2.6 Long Term Support FTE's to Behavioral Health due to the high needs in that area. Director Oleson invited Dr. Valdez, Clinical Director of Psychiatry for our agency to speak to the Board about the concerns he has regarding the large number of consumers in need of intensive treatment that we have in Adams County. The Board thanked Dr. Valdez for his professional opinion. A lengthy discussion about the plan followed and the Board expressed support for it. Director Oleson was asked to bring the presentation to the County Board Meeting on April 18th. A motion was made by Grabarski/Colburn to support the creation of a Community Support Program at the Health & Human Services Department. Motion carried by UVV.
4. **Administration: Update on the security system at Health & Human Services.** Director Oleson stated that in follow-up to last month's meeting, she will be working with Sheriff's Department to have access to the HHS building in an emergency. Oleson also met with Maintenance Director Hamman to discuss office moves and any impacts the moves would have on the security system.
5. **Administration: Update on electronic health record (ECHO) implementation.** Fiscal Manager Pierce stated that the billers are successfully sending out secondary and tertiary claims as well as client statements. Bills through January 31st, 2017 have been sent. A policy is being put into place for staff that outlines when notes are due into the ECHO system so billing can be completed in a timely fashion. Additionally, the scanning is expected to be operational by the end of April.
7. **Public Health: Presentation of the 2017 County Health Rankings.** Tabled until the May Health & Human Services Board Meeting.
8. **Public Health: Discuss and/or approve out-of-state travel for the Public Health Nurse Supervisor to attend the Nurse Family Partnership DANCE training in Kalamazoo, MI from June 19th to 23rd, 2017.** A motion was made by Hickethier/Colburn to approve out-of-

state travel for the Public Health Nurse Supervisor to attend the Nurse Family Partnership DANCE training in Kalamazoo, MI from June 19th to 23rd, 2017. Motion carried by UVV.

9. **Next Regular Meeting Date** – Monday, May 8, 2017 @ 4:00 p.m. Supervisor Allen asked Director Oleson for a list of staff who must routinely work afterhours to assist client needs.
10. **Adjournment:** Motion to adjourn at 6:03 p.m. by Hickethier/Colburn. Motion carried by UVV.

*These minutes have not been approved by the committee.
Minutes respectfully submitted by Ruth Horndasch.*

Jack Allen – Chair

Ruth Horndasch – Recording Secretary

HEALTH INSURANCE ADVISORY COMMITTEE MINUTES

P32

February 28, 2017

Present: Jodi Helgeson/ROD, Wendy Newsom/CSA, Brenda Quinnell/SW, Lauren Heitman/HHSD, Cheryl Thompson/Sheriff, David Carlson/Sheriff, Marcia Kaye/Personnel, Cindy Phillipi/Cty Clerk, Marylu Silka/Library, Sarah Grosshuesch/HHS, Karen Bays/Highway, Mark Hamburg/County Board, Bill Heinz/ABRC, Mary Laird/ABRC. John West Excused.

Meeting was called to order by Chair Mark at 8:30 am. Meeting was properly announced.

Motion by Jodi, seconded by Cindy to approve the February 28th agenda. M/C/V/V

Motion by Brenda, seconded by Lauren to approve the November 29, 2016 minutes. M/C/V/V

HRA Funding Analysis Report – (Attachment # 1) is the final report for 2016. We ended up at 99.56%.

(Attachment # 2) is the 2017 claims so far for January. Currently reading 98.67%.

(Attachment # 3) Health & RX Claim Payment Ratio was reviewed. On average for the past 24 months we are at 96.5%. This shows that our claims have been less.

WEA Trust value added programs & presentations – (AMWELL – LIVONGO – VITALITY – Othopedic & Sport Institute (OSI) – SMART CHOICE MRI

Reviewed all the flyers for these programs. Marcia will be sending out this information to all users.

Attachment # 4 is a usage statistics report from WEA showing how many are enrolled in AMWELL & LIVONGO.

Committee members were asked to encourage fellow employees to sign-up for these free programs.

ACA & ETF Updates: Employee Trust Fund State Insurance program has decided for 2018 to go self-insurance.

ACA may have sections or all of it repealed with current legislation. These are both areas to watch closely.

(Attachment # 5) is Employee Trust Fund Number Change

Request for Information update: Everything has been sent out but companies are asking for more time to send us the information requested. We are hoping for a response from these companies: Dean, Security, Unity & WCA.

Employee Access Program is set-up Wendy & Marcia are continuing to work on putting our information onto it. Each employee will have a login & be able to access any Health or Wellness information.

Update on Nurse Navigator Services: Carrie from HHS has begun home visits & program is going very well.

Wellness Committee Update: Refresh Yourself Challenge update – Cheryl reported that 20 employees signed up & almost all are checking in each week. So far Jodi Helgeson & Jani Zander have won the weekly prizes.

Newsletter Review – 11 responses with a correct answer. Jodi Helgeson was the winner of a \$10.00 Kwik Trip card.

2017 Wellness Fair is scheduled for Thursday, June 29th at the Community Center. Committee members asked to talk with their department & see what topics or businesses they would like present. Further discussion at next meeting.

Next meeting will be April 25, 2017 at 8:30 am. Agenda items: EAP promoting more sessions, Biometric screenings in August, RFI information.

Motion by Jodi, seconded by Wendy to adjourn at 9:32 am. M/C/V/V

Respectfully Submitted by:

Karen Bays, Secretary



THESE MINUTES HAVE BEEN APPROVED BY HEALTH INSURANCE ADVISORY COMMITTEE ON APRIL 25, 2017.

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

P33

THURSDAY, APRIL 13, 2017 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Larry Borud
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, George Snamiske, Bob Buerger and Jesse Werner

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 13, 2017.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, WYSOCKY, HAMBURG, BORUD AND CARLSON.

APPROVAL OF AGENDA: *Motion by Wysocky to approve the Agenda as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS:

- Review & Act on Driveway Access ~ CTH B ~ Snamiske

APPROVAL OF MINUTES OF LAST MEETING (March 9, 2017): *Motion by Borud to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for March 9, 2017 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON DRIVEWAY ACCESS ~ CTH B ~ SNAMISKE:

Driveway access on County Road B was denied to George Snamiske, based on section 5.2 (Number and Width of Driveways per Land Use) of the Driveway Ordinance #22. George Snamiske was present to explain why he needed the additional driveway on County Road B, to access additional new buildings on his property. *Motion by Hamburg to allow a variance for the George Snamiske driveway access on County Road B, as there is no safety concerns in this area and they must still comply with all the provisions in the ordinance reference rules and standards, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON OIL QUOTES: The following quotes were received:

OIL QUOTE OPENING 4/4/17 ~ADAMS COUNTY HIGHWAY DEPT.		
<u>MATERIALS</u>	<u>HENRY MEIGS</u>	<u>FLINT HILLS</u>
CRS & HFRS	\$1.49 / GALLON	\$1.32 / GALLON
CRS-2P & HFRS-2P	\$1.70 / GALLON	\$1.51 / GALLON
CRS-2PD	\$1.29 / GALLON	\$0.95 / GALLON

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 13, 2017 ~ 9:00 A.M.**

P34

<u>CRS TYPE</u>	<u>PRICE PER GALLON</u>	<u>APPLICABLE</u>
CRS & HFRS	\$ 0.15 / GALLON	\$ 0.35 / GALLON
CRS-2P & HFRS-2P	\$ 0.15 / GALLON	\$ 0.35 / GALLON
CRS-2PD	\$ 0.15 / GALLON	\$ 0.35 / GALLON
<u>MATERIAL & APPLIED</u>	<u>HENRY MEIGS</u>	<u>FLINT / FAHRNER</u>
CRS & HFRS	\$1.64 / GALLON	\$1.67 / GALLON
CRS-2P & HFRS-2P	\$1.85 / GALLON	\$1.86 / GALLON
CRS-2PD	\$1.44 / GALLON	\$1.30 / GALLON

Highway Committee reviewed the quotes, terms of sale and conditions. *Motion by Hamburg, in the best interest of Adams County to award the oil quotes to Henry G. Meigs LLC for the 2017 season, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON SHOP TRUCK BIDS: The following bids were received for the Shop Truck:

TRUCK COMPANY	YEAR/MAKE	MODEL	COST
A-F Motors	2017/Silverado	3500 HD Regular Cab	\$30,528.00
" "	Optional	Grill Guard	\$ 702.50
Charles Automotive	2017/Silverado	3500 HD Regular Cab	\$31,427.00
" "	Optional	Grill Guard	N/A

Highway Committee & Commissioner reviewed the shop truck bids and options. The bids that were received for a gas engine does not come with an Allison transmission which would allow for a PTO driven pump, this is only available on a diesel engine. *Motion by Carlson in the best interest of Adams County to reject all bids and revise specifications and re-advertise for the shop truck bids, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: The following bids were received for the Truck Equipment:

		Monroe Truck	Universal Truck
Base Price	Snow Attachments & Equipment	\$ 139,318.00	\$ 138,996.00
Bid Option 1	Custom Rear Berm Chute, steel frame/chute assy w/UHMW poly liner material	N/A	\$ (7,725.00)
Bid Option 2	Standard Henderson 304 Stainless Steel Rear Berm Chute in lieu of Hyd. Truck Conveyor	N/A	\$ (8,500.00)
Vendor Option 3	Stainless Steel hydraulic lines w/short whip hoses on each end (Spreader/Auger/Spinner	N/A	\$ 985.00
Vendor Option 4	Stainless Steel hydraulic lines w/short whip hoses on each end (Plow/Broom/Frnt Pump	N/A	\$ 1,970.00
Vendor Option 5	Leg Group for HTC-18	N/A	\$ 290.00

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 13, 2017 ~ 9:00 A.M.**

P35

Vendor Option 6	Swenson STCC Cross Conveyor in lieu of HTC18 Cross Conveyor	N/A	\$ (700.00)
Vendor Option 7	201 Stainless Steel Munibody in lieu of 304 Stainless Steel Munibody	\$ (2,635.00)	\$ (1,830.00)
Vendor Option 8	Universal CST-12-43L plow in lieu of Universal BH-12-43L HDP	N/A	\$ (1,250.00)
			\$ 134,226.00

Highway Committee & Commissioner reviewed the truck equipment bids and options.
Motion by Hamburg in the best interest of Adams County to award the truck equipment bid to Universal Truck for \$134,226.00, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON BRUSHING CONCERNS ~ 1123 CTH D: Highway Commissioner received a complaint concerning a vision problem at 1123 County Road D and contacted the property owner reference the trees that are growing on the County right-of-way. Property owner is opposed to the trees being removed. ***Motion by Carlson to postpone the brushing concerns at 1123 County Road D until the June Highway Committee Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON FUNCTIONAL ROAD CLASSIFICATION CHANGES ~ WIS. DEPT. OF TRANSPORTATION: Wis. Dept. of Transportation has notified Adams County Highway Department of the recommended Functional Classification System changes that will occur in Adams County. ***Motion by Hamburg to approve the recommended Wis. Dept. of Transportation Functional Classification System changes for Adams County, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON TOWN OF PRESTON CULVERT AID PETITION: ***Motion by Carlson to approve the Culvert Aid Petition that was submitted by the Town of Preston for Cypress Avenue ~ Carter Creek / Cypress Avenue ~ Bingham Creek for an amount of \$5,295.78 which is the balance due from Petition #01-2015 & Petition #02-2015 and to forward this petition to County Board to be acted on at the next County Board Meeting, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON 2017 REMAINING ASSET REPLACEMENT PURCHASES: ***Motion by Hamburg to authorize the Highway Commissioner to advertise for bids: pickup truck and anti-icing unit for truck #165, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Crack Filling CTH C
- Snow Fence Removal
- Patching
- Downfall Tree Cleanup
- PBM Crack Filling and Shouldering Agreements Signed
- Resolution to move Expenses Admin/Finance

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 13, 2017 ~ 9:00 A.M.**

P36

- Actual Rate Billing for Snow Removal: Town of New Chester & Town of Springville
- Summer Highway Conference
- Spring Committee/Commissioner Meeting April 28th Country Aire, Stratford, WI
- Updated Committee on CTH P Construction progress

FINANCIAL REPORT: *Motion by Hamburg to approve the March 2017 Financial Report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Brushing Concerns ~ 1123 CTH D

SET NEXT MEETING DATE AND ADJOURN: *Motion by Borud, second by Carlson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 11, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:20 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Land Information Council

Minutes November 3rd, 2016

Courthouse A260

No chair present. Motion by Phil, seconded by Jodi to appoint Cindy Phillippi as temporary chair. Motion carried. Meeting called to order at 3:05 PM

Meeting was properly noticed

Roll call: Phil McLaughlin, Cindy Phillippi, Dawn McGhee, Brenda Quinnell, Greg Rhinehart, Jodi Helgeson. Patrick Kotlowski arrived at 3:15.

Motion by Greg, seconded by Phil to approve the agenda. Motion carried unanimously.

Motion by Brenda, seconded by Greg to approve the minutes from July 26, 2016. Motion carried unanimously.

Jodi provided update to 2017 Statewide Parcel initiative. Adams County currently meets the first 3 benchmarks. Per the Adams County Land Information Plan, 2017 Base Budget Grant will be used to continue with Planning and zoning scanning project and 2017 Strategic Initiative Grant will be used to continue with obtaining survey grade coordinates on PLSS which will move us closer to meeting benchmark 4 requirement of the Statewide Parcel Initiative.

Phil gave update on 2016 grant project. Contractor has picked up several file cabinets of files and is in the process of scanning them. A test group will be sent to the imaging vendor to test for compatibility. Any new documents obtained after they have been scanned will automatically be scanned instead of just putting the paper document into the file.

Greg gave update on 2016 grant project. Contract was signed with EMCS Inc. Materials have been ordered and Jon is meeting with the project team to answer any questions they may have.

Roundtable: Jodi gave brief update on NG911 and how important it will be to tie in GIS. She also indicated that the new Incident Command System software that the state is implementing will be GIS compatible. Adams County is also not eligible for a 3DEP grant for updating LiDAR and FIRMS's due to the low priority the feds have assigned to our area.

Patrick gave an update on the Highway Z project.

Motion to adjourn by Phil, seconded by Greg at 3:40 PM. No future meeting date set.

Respectfully submitted – Jodi Helgeson – acting Secretary

A handwritten signature in black ink, appearing to read "Jodi Helgeson". The signature is fluid and cursive, with the first name "Jodi" written in a larger, more prominent script than the last name "Helgeson".

Land & Water and Resource and Recreation Committee Minutes

Tuesday, February 14, 2017, 1:00 p.m.

Adams County Community Center, Room 103

The meeting was called to order by Vice-chair Johnson at 1:00 p.m. The meeting was properly noticed. Roll call: Wysocky, Bork, Johnson and Repinski (in for Nickel). Excused, Nickel, Morgan, Pisellini and Karch. Also present, Kaye, Swensen, Sedlar, Rogers, Voss, DeSmith, Allen, Keaton (SAYL member), Phillippi, Steve Hackworth, Richard Matzke, Barry Benson, Jessica Janke, Vincent Thompson, April Weaver, Bill Euclide, Bill Pegler and Eric Edwards. The Pledge of allegiance was said.

Motioned by Wysocky/Bork to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Wysocky/Bork to approve the minutes from December 13, 2016 with Juneau replacing Adams. Motion carried by roll call vote. Voting yes, Johnson, Bork and Wysocky. Abstaining, Repinski.

Public participation: none

Committee to discuss and/or take action on the following UW Extension:

1. Allen provided a variety of verbal highlights that were provided in her written report. Some of the highlights related to "Parents Forever", "Raising a Thinking Child", and the "Spring Workshop Series". Voss provided a variety of verbal highlights on Central Wisconsin Dairy Series, Juneau-Adams-Marquette Corn/Soybean Growers held Feb 28th, Pesticide Application recertification/license class, and the Central Wisconsin Agriculture Report. Swensen talked about the 4-H Newsletter, ambassador program, quality assurance training, WI Spirit trip for grades 6-13, clothing review event, and Camp Counsel or training- Learning by Doing. DeSmith provided an overview of Cancer Awareness, Food Wise, Shopping Tours, Cooking Demonstrations and the Fit Wise program.
2. Motioned by Wysocky/Repinski to approve financial statement. Motion carried by unanimous voice vote.
Summer Assistant interim approx. 300 hours 30 hours a week at \$13.90 was discussed.
3. Motioned by Wysocky/Bork to approve a development summer assistant interim. Motion carried by unanimous voice vote.
4. nEXT Generation update was given by Swensen along with handouts.
5. WACEC, Wisconsin Associated County Extension Committees, Inc., meeting will take place in Wisconsin Rapids March 15th, deadline to sign up is March 1st.
Motioned by Repinski/Wysocky to authorize any committee member wanting to attend the WACEC. Motion carried by unanimous voice vote.
6. Motioned by Wysocky/Repinski to approve Resolution for Jennifer Swenson, Out-of-State Travel to North Carolina April 10-13th forwarding to County Board. Motion carried by unanimous voice vote.
7. March 31st is the deadline on NCRP grant. Motioned by Wysocky/Bork to approve the 2017 UW-Extension North Central Region Innovative Grant Program application. Motion carried by unanimous voice vote.
8. Capital Connection for April 20th is cancelled. Upcoming Local Gov't programs flier was provided.

Committee to discuss and/or take action on the following Land & Water Conservation Department agenda items:

Motioned by Bork/Repinski to deviate to #7 Discuss and/or act on Fawn lake bids. Motion carried by unanimous voice vote. Wysocky opened bids and Johnson read. P39

Allen Steel	\$258,401	Option #1--\$29,580	#2--\$28,630
RLP Diversified Inc	\$257,129	#1--\$18,330	#2--\$10,220
Janke	\$230,220	#1--\$6,900	#2--\$13,300
Stab Construction	\$222,000	#1--\$18,000	#2--\$21,000
Terra Engineering	\$401,400	#1--102,600	#2--\$117,600

Sedlar will review final documents, complete tabulation form and submit to Ayres.

7. Motioned by Wysocky/Bork to approve the lowest bidder that meets all the requirements and is approved by Ayres. Motion carried by unanimous voice vote

1. Report on USDA-APHIS-

2. Report on USDA-NRCS- None

3. Report on USDA-FSA, losing a member, a report in was in packet

4. Report on WDNR - None

5. LWCD report provided in packet.

6. Report on Golden Sands RC&D. - None

8. Discussion regarding Lake Specialist job description took place. Motioned by Wysocky/Repinski to approve Lake Specialist position with 2 changes adding in Stream per Sedlar's recommendation. Motion carried by unanimous voice vote.

9. Discussion regarding 2016 DATCP reimbursement took place. Motioned by Wysocky/Bork to approve the 2016 DATCP reimbursements Motion carried by unanimous voice vote.

10. Motioned by Wysocky/Bork to approve SWRMP cost-share agreement of \$58,509; 50% cost share of \$29,254.52. Motion carried by unanimous voice vote.

11. Handouts were provided for FPP, Farmland Preservation Plan maps.

12. Motioned by Wysocky/Repinski to approve financial report. Motion carried by unanimous voice vote.

13. Discuss communications: update on deadlines and event, summer tour is in July in Fond du lac, integrated manure handling system; water recycling, the department took over non-metallic mining from Planning & Zoning Department which is going well.

Next meeting date will be March 14 at 1:00 p.m. in A231.

Motioned by Wysocky/Repinski to adjourn at 2:52 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi

Recording Secretary

These minutes have been approved.

S:\Land & Water Resource & Recreation Minutes\L&W Resource & Recreation Minutes Feb 14-17.docx

Tuesday, March 14, 2017, 1:00 p.m.

Adams County Courthouse, County Board Room/A231

The meeting was called to order by Chairperson Morgan at 1:00 p.m. The meeting was properly announced.

Roll call: Morgan, Karch, Wysocky, Bork, Johnson, Pisellini and Repinski (in for Nickel). Excused, Nickel and Keaton (SAYL member). Also present, Swensen, Sedlar, Phillippi and Eric Edwards.

The pledge of allegiance was said.

Motioned by Wysocky/Karch to approve the agenda. Motion carried by unanimous voice vote.

The December 13, 2016 Land and Water and Resource and Recreation Committee Meeting Minutes were already approved. February 14, 2017 minutes are to be placed on the next agenda for approval.

Public participation: None

Committee to discuss and/or take action on the following University of Wisconsin Extension agenda items:

February Monthly Report was provided in packet.

February Financial Statement and Check Summary was handed out at the meeting.

Summer Intern position has been posted with the thought the person in the position would work mid-June thru Aug. approximately 10 weeks.

nEXT Generation update was provided by Swensen. Area leaders are being developed, position job descriptions written, with the expectation to fill the position this spring. The office department head position has been extended through Dec 31st. Interim contracts have been extended thru Dec 31st they are working on position descriptions. They are looking for feedback as to what counties are looking for.

Office Space changes have been going well they are almost completely settled in. They are working with Herman Miller to get doors on cubicles and toppers to provide more privacy.

Committee to discuss and/or take action on the following Land & Water Conservation Department agenda items:

Report on USDA-APHIS- Barry was not present, but will be next month to present the 3rd phase on deer fencing.

Report on USDA-NRCS - None

Report on USDA-FSA - None

Report on WDNR - None

Report on Golden Sands RC&D - next meeting is the 23rd per Pisellini.

Report on LWCD

Motioned by Wysocky/Repinski to approve the MoU between Tri-Lakes Management District and Adams County with letter accompanying regarding parking, erosion, etc. Motion carried by unanimous voice vote.

Motioned by Wysocky/Karch to approve the TRM (Target Runoff Management) grant resolution. Motion carried by unanimous voice vote.

Tuesday, March 14, 2017, 1:00 p.m.

Adams County Courthouse, County Board Room/A231

Motioned by Repinski/Pisellini to approve the Fawn Lake bid award to Stab Construction with the modified changes. Motion carried by unanimous voice vote.

Financial reports for end of 2016 and as of current were in the packet.

Discuss communications: There was a power line that went down, the line will no longer be above ground on a pole. The department is receiving a lot of calls regarding high water issues. The department has had a lot of calls regarding farmland preservation. The poster contest was completed with 3 individuals; Brooklyn Dahl who received 1st, Mason Volkey who received 2nd, and Evelyn Shaw who received 3rd.

Next meeting date: April 11, 2017 at 1:00 p.m. at the Community Center.

Motioned by Wysocky/Johnson to adjourn at 1:51 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi

Recording Secretary

These minutes have been approved.

S:\Land & Water Resource & Recreation Minutes\L&W Resource & Recreation Minutes March 14, 2017.docx

Adams County Library Board Minutes
March 27th, 2017

The meeting was called to order at 1:00 p.m. by Mary Nelson, Board President, in the library meeting room. Members present were Nelson, Edwards, Peterson, Grosshuesch, Theim, Townsend, and Foley. Skala was excused.

The meeting was properly announced.

Motion to approve the agenda by Edwards / Townsend. Motion Carried.

Public citizen input is invited. However, no members of the public were in attendance.

Motion to approve the minutes by Townsend / Theim. Corrections were noted and the motion to approve the minutes as amended carried.

Bills were distributed for review and initials.

Financial reports were presented. Motion to discontinue the Cash Income Report by Peterson / Theim. Motion carried. Motion to approve the financial report by Townsend / Edwards. Motion carried.

Communications and Reports

Foley presented thank you notes from patrons received by library staff.

Nelson reported on the February 23rd South Central Library System meeting

- Presentation of SCLS finances and state aid based on the annual report.
- Presentation on SCLS Foundation tier and fee changes. The foundation has grant funds available for projects that benefit all libraries.
- Report on Wisconsin Library Legislative Day. Priorities include increased broadband availability, the role of libraries in workforce development, the benefits of lifelong learning, and the role of libraries in promoting lifelong learning.

Nelson reported on the March 23rd South Central Library System meeting

- Presentation of the results of the annual library visits
- Approval of Audit
- Approve renewal of borrowing agreement with the Winnefox System
- Discussion of advocacy efforts needed to restore federal funding.

Foley presented the Director's reports

- Circulation is down about 20% from last year. Discussion of declining circulation at Adams County Library and throughout SCLS.
- The budget is on track
- Foley presented the Director's quick notes.

Action Items

Bylaws review

- Discussed an amendment to establish duties the treasurer position, including:
 - reviewing account statements monthly
 - administering a limited "expediency account" for day-to-day library operations and acquisitions

- signing checks
- Also discussed whether bonding is required
- Tabled

Fiscal compliance update, including revenue accounts

- Discussed current accounts and changes necessary to comply with state law
- Foley shared a letter to Interim County Manager Barb Petkovsek requesting assistance
- Tabled

Library / Adams County Theater (ACT) moving showings

- Discussion of the arrangement between the library and ACT
- Discussed screenings designated for children who may disturb other moviegoers and the projectionist's related concerns
- No board action, but Edwards will request information from the ACT board.

Policies Review

- The recently adopted omnibus policy document was reviewed
- Motion to approve by Edwards / Townsend. Motion carried.

Audit Committee update

- The one remaining account was found to be in good order.
- It was and balanced with MaryLu Silka's assistance
- Motion to accept the audit by Edwards / Peterson. Motion carried.

Wi-fi hotspot update

- Foley discussed difficulties in obtaining the correct wi-fi hotspots through Adams County IT
- She is now working directly with Verizon to get hotspots
- Tabled

Possible Items for Future Meetings

- Bylaws Review
- Fiscal compliance
- Wi-fi hotspot update
- Library / Adams County Theater movie showings

The next meeting will be April 24th, 2017.

Motion to adjourn by Nelson / Theim at 2:35 p.m. Motion carried.

Respectfully submitted,



Tyler Grosshuesch

**Adams County Library Board Minutes
April 24, 2017**

The meeting was called to order at 1:02 p.m. by Mary Nelson, Board President, in the library meeting room. Members present: Nelson, Edwards, Peterson, Skala, Theim, Townsend, Grosshuesch, and Foley.

The meeting was properly announced.

Motion to approve the agenda by Townsend/Theim. Motion carried.

Public citizen input is invited; however, no public members were in attendance.

Edwards/Townsend made motion to approve the March minutes. Motion carried.

Bills were presented for signatures.

Motion to approve financial reports by Edwards/Skala. Motion carried.

Communications and Reports

SCLS:

Nelson reported:

-No SCLS meetings have been held since the last Library Board of Trustees meeting. She will report on two meetings at the May 22nd meeting.

-Increase in contact with representatives regarding importance of libraries and the need for government to continue financial support.

-August 21 begins Trustee Training Week.

Director's Report:

- Circulation is down 14%, showing some improvement from last month.
- The library budget is on track near 25 percent.
- Since the previous scanner was not performing well, a new scanner was purchased and has been installed.
- National Library Week was the week of April 9-15. Activities, exhibits, a scavenger and an Easter egg hunt added to the celebration.
- Fine Free Month was held in April. Patrons could return late items without fines being assessed.
- Adams County Library was honored as the Oxford University Press Library of the Week award. A tweet ran to advertise and recognize our library.
- At the county's Department Heads meeting on April 20, Kyle Patterson was announced as the new financial manager. The County Administrator position was reposted.
- Mileage reimbursement rates have decreased slightly and new forms are available.
- MaryLu and Erin met with an auditor on April 19. He made suggestions to improve procedures and documentation. Everything was in order. He will return in November.

- MaryLu and Judy attended DPI training to learn how to better assist patrons with job seeking.
- Erin will be attending (and presenting) at the 2017 WI Assoc. Of Public Libraries meeting in Stevens Point April 26-28.
- Erin created a Library Department Summary document as a guide explaining the library's purpose/role. State statutes and other governing rules are including. This resource will be shared with the new District Administrator.
- Friends of the Library purchased Adams County Library plastic bags.

Action Items

Proposed Circulation Committee:

Discussion of a proposal to form a circulation committee to study and consider improvements for the declining circulation of materials.

- reviewed circulation statistics
- heard explanation of how circulation is counted
- perhaps this committee would serve as advocacy committee
- tasked with determining interest and potential committee members

Bylaws:

Library Board Bylaws were reviewed and discussed to consider changes:

- page 4, Section 1: add an officer as Treasurer
 - page 4, Section 4: add the duty of co-signing all checks drawn on funds held by the library
 - page 4, Section 5: add "In the absence of the Treasurer, the Vice President will assume the Treasurer duties until a new Treasurer is appointed."
 - page 4, amend to delete Library Director and replace with Treasurer position.
- "Section 7. Treasurer: The treasurer shall co-sign all checks drawn on funds held by the library board, sign all vouchers for disbursements from the library board funds, and perform such duties as generally devolve upon the office. The treasurer shall make monthly reports to the Board showing in detail the amount and investment of, and income and disbursements from, the funds in his or her charge."
- page 5, Article VII: move the position of Library Director and duties here to clarify that the Director is not an officer nor voting member of the Board.
 - page 5: further changes to article numbers after inserting the Library Director position.
 - page 5, Section 3: amend to state that the bylaws will be reviewed annually rather than a specific month.

Fiscal Compliance Update:

Further discussed the Treasurer position and changes in how finances and reporting will be handled. The accounts under the direction of the Treasurer will include a new Donations Account (which combines previous savings and donations accounts) and the SCLS Foundation Account.

Adams County Theatre Movie Showings:

After conferring with movie attendees, no issue was discovered.

WiFi Hotspot Update:

An unlimited data replacement was received to replace the limited data device. Erin is looking to obtain a staff hotspot to be used during outreach events.

Agenda items for future meetings

- Nominate Treasurer
- Approve Bylaws amendments
- Circulation Committee (Advocacy)
- Invite a Staff Member - Judy

Next meeting will be May 22, 2017 at 1:00 p.m.

Motion to adjourn by Nelson/Theim at 3:22 pm. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Danna Peterson". The signature is written in a cursive, flowing style.

Danna Peterson

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: May 3, 2017

Chairman Rocky Gilner called the Adams County Planning & Zoning Committee Meeting to order in Room A260 at the Courthouse in Friendship Wisconsin at 1:00 P.M. with the following members present: Randy Theisen, Larry Borud, Barb Morgan, Larry Babcock, Al Sebastiani and Fred Nickel. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Pledge of Allegiance. Roll Call. Larry Borud made a motion to approve the agenda. Randy Theisen seconded the motion. All in favor. Motion carried.

Public Hearings: Wagner Farms II, LLC – Rezoning request of a portion of a parcel (approx. 2.4 acres) from an R3 Residential District to an A1 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow agricultural use on property located in the NE ¼, NE ¼, & the NW ¼, NE ¼, Section 22, Township 16 North, Range 6 East, Lot 1 of CSM 6027 at 927 Elk Avenue, Town of Easton, Adams County, Wisconsin. Harvey Wagner owner, was present to explain that he purchased the adjacent properties, had them combined by a CSM and wants to put in an irrigation system. Randy Theisen made a motion to grant the request and forward that recommendation to the County Board for final action. Larry Babcock seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Joseph E. Hess – Rezoning request of a 9 acre parcel from an A3 Secondary Agricultural District to an R2 Rural Residential District of the Adams County Comprehensive Zoning Ordinance with a Conditional Use Permit under Section 5-6B.03 (F) to allow short term rental of a single family dwelling on property located in the SE ¼, SE ¼, Section 10, Township 14 North, Range 6 East, Lot 6 of CSM 4418 at 3797 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin. Phone message from Ms. Eberhardt with concerns about shooting. Letter from adjacent owner in opposition with concerns about shooting/ATV/s and snowmobiles, fireworks, fires and general partying. Mr. Hess had a list of rules for renters to follow, but did not bring it to today's meeting and did not have a problem following the conditions provided by the Committee. Discussion was held. Fred Nickel made a motion to grant the Rezoning request and Conditional Use Permit. Discussion was held with a few modifications to the list of conditions. Mr. Nickel amended his motion to include those modifications and forward that recommendation to the County Board for final action. Barb Morgan seconded the motion. Al Sebastiani questioned who would be enforcing the conditions. It was the consensus of the Committee to add the phrase "three valid Sheriff's Department reports forces the review of the Conditional Use Permit by the Planning & Zoning Committee" to the list of conditions and to all future short term rental conditions. Chairman Gilner stated that the vote would pertain to both the Rezoning request and the Conditional Use Permit. Roll Call Vote: 5 – Yes. 2 – No. (Sebastiani and Gilner) Motion carried. Discussion followed in which it was determined to have the subject as an agenda item at the next meeting and possibly have someone from the Sheriff's Department present. John A. Paszkiewicz – Conditional Use Permit request under Section 5-6B.03 (A) of the Adams County Comprehensive Zoning Ordinance to allow the replacement of a single wide manufactured home in an R1 Single Family Residential District on property located in the SW ¼, NE ¼, Section 5, Township 15 North, Range 6 East, Lot 50, East Oak Valley Subdivision at 1130 Fawn Ct, Town of Springville, Adams County, Wisconsin. Mr. Paszkiewicz stated that he wants to replace a single wide manufactured home that was destroyed by fire with a new single wide. Randy Theisen informed the Committee that it is mostly single wide manufactured homes in the area. Discussion was held. Larry Babcock made a motion to grant the Conditional Use Permit as submitted. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Gilner closed the public hearings and stated that public participation will be taken as appropriate on agenda items.

Barb Morgan made a motion to accept the previous meeting minutes as presented. Larry Borud seconded the motion. All in favor. Motion carried.

Adams County Planning & Zoning
Committee Meeting Minutes
May 3, 2017
Page #2

County Surveyor Greg Rhinehart presented his monthly report to the Committee.

Jodi Helgeson gave the Register of Deeds and Land Information reports and noted the upcoming Student Government day.

Discussion was held regarding nonconforming domestic/pet/animal units in residential areas. It was the consensus of the Committee to treat them as any other violation of the Comprehensive Zoning Ordinance, with an Order for Correction followed by a Citation.

Discussion was held on possible changes to conservancy rezone procedure. Fred Nickel made a motion to allow Chairman Gilner to investigate a conservancy rezone site to decide whether the whole Committee needs to do an onsite. If Chairman Gilner decides the Committee does not need to visit the site, he will make a recommendation to the Committee and the Planning & Zoning Findings Checklist would not need to be completed. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Planning & Zoning Updates: Discussion was held on how revisions to the Comprehensive Zoning Ordinance were proceeding.

The Financial Report for the month of March was presented to the Committee for review.

Correspondence: None.

The next Committee meeting is scheduled for June 7, 2017 at 1:00 P.M.

Barb Morgan made a motion to adjourn. Al Sebastiani seconded the motion.

Patricia Yunck from the Town of Lincoln asked if when someone rezones a portion out of Conservancy, do they need to replace that with a portion somewhere else. The answer was no. Discussion followed.

Chairman Gilner stated that he had a motion and second to adjourn. All in favor. Motion carried.

Adjourned: 2:20 P.M.

Rocky Gilner, Chair

Fred Nickel/Jerry Kotlowski


Barb Morgan, Vice-Chair

Larry Babcock/Dave Repinski

Randy Theisen

Larry Borud

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

The meeting was called to order by Chairman Repinski at 9:00 a.m. The meeting was properly announced. Roll Call: Dehmlow, Gilner, Hamburg, Kotlowski and Repinski present. Also present: Hamman, Zander, Petkovsek, Phillippi, Bays, J. Grabarski, Olson-Martz, L. Oleson and Sorenson.

Motioned by Hamburg/Gilner to approve the agenda. Motion carried by unanimous voice vote. Motioned by Hamburg/Kotlowski to approve the March 14, 2017 minutes. Motion carried by unanimous voice vote.

Public participation on agenda items: Olson-Martz, Bays and L. Oleson spoke regarding the new barn for poultry/rabbits. Bays and Grabarski spoke regarding the upgrade for extending water/electric to the horse/pony arena.

Motioned by Kotlowski/Hamburg to deviate to item #9 and #10 and return to #7. Motion carried by unanimous voice vote.

Item #9 Discuss and/or act on the 4-H Leaders Association building a new barn for poultry/rabbits: Lengthy discussion took place. Karen Bays gave a handout letter and drawing with dimensions of the proposed new poultry/rabbit barn. The building would be county owned with up to \$20,000 4-H compensation difference. The Village of Friendship building inspector has been contacted; no issues on Village ordinance set-backs. The building would be approx. 16' high, including the roof height. The 4-H Leader's Association was given an endowment from the Henning estate; they are able to take up to \$20,000 from the fund. Hamburg stated that this comes in over budget; who is going to pay for this? Kay Olson-Martz said that they can go to the 4-H Leaders Association for the additional funding; she has spoken to the constituents regarding this. Hamburg expressed his desire to see the money to be spent more directly on the kids for scholarships, trips, etc., rather than on a building. Bays stated that the kids are not hurting for lack of funds to participate in events. Dehmlow stated that the building would be for all the kids in 4-H to use. Hamburg questioned if the building would be heated to allow for use all year long; the intent is to not have it heated. Kotlowski asked if it will be available to rent, just like any other county building. Discussion took place regarding the need for bathrooms in the new building. Hamburg said that we need to look at the infrastructure of the fairgrounds, things we can do to enhance our fairgrounds down the road. Questioning whether the Henning family has been consulted on this.

Motioned by Kotlowski/ Gilner to grant permission to the 4-H Leaders Association to move forward working along with the committee and Hamman on building a new barn for poultry/rabbits. More discussion took place. Hamburg stated that he would like to amend the motion to indicate we won't contribute any money for this. Kotlowski/ Gilner have no problem including the suggested amendment to the motion. Motioned by Kotlowski/Gilner to grant permission to the 4-H Leaders Association to move forward working along with the committee and Hamman on building a new barn for poultry/rabbits, and that the county won't contribute any money for this. Motion carried by roll call vote. Voting yes, Dehmlow, Kotlowski, Repinski, Hamburg and Gilner. Discussion regarding insurance on this project took place. Larry Oleson asked about a waiver of liability and indicated that there is someone interested in the structure. Removal was allowed. Petkovsek will be checking into insurance.

Item #10 Discuss and/or act on horse and pony arena upgrade: Bays spoke regarding the need to extend the watering ability to reach the horse/pony arena; connecting directly instead of ^{P50} having to use extension cords etc. Repinski would like them to pursue and provide information to Hamman and report back to the committee the findings. No action was taken.

Item #7 Open and act on bids for tax foreclosure property/resolutions: Zander reported that there were 7 out of 9 bids; all meeting minimum requirement. 3 out of the 7 have paid so far; 1 person bid on 4 properties has until tomorrow to make payment. Motioned by Hamburg/Kotlowski to approve all 7, contingent upon full payment. Motion carried by unanimous voice vote. Bids were as follows:

1. Chip Kochendorfer
2. Steve Held
3. Robert Janicek
4. Mark Radtke
5. Robert Janicek
6. Robert Janicek
7. Robert Janicek

Discussed the resolutions that were signed regarding the properties on Wisconsin Surplus. 2 of the properties are back on the website.

Excused: Dehmlow at 9:42 a.m.

Item #8 Approval of any training or conferences: None

Item #11 Update regarding space needs project for jail or courthouse renovation: Repinski asked Petkovsek if she put the letter together that went out by Grabarski, she said no. Repinski said that they toured Child Support, Sheriff, Land & Water, Parks, Planning & Zoning and District Attorney – security issues were discussed, nothing else. Hamburg said that we need extra funds to do what the county wants to do. Petkovsek said that Andy Phillips/Steve Nelson were not available for the April 18th County Board meeting. She said that West is not opposed to having a special county board meeting to discuss the project and/or have a presentation.

Present: Dehmlow at 9:50 a.m. at the beginning of the following update by Sorenson.

Item #12 Update on the Veterans Memorial in Adams County (Scott Sorenson): Sorenson provided a verbal update. He reported that he found state statutes that were helpful to the tribute (45.72) regarding local units of government's ability to levy a tax. The fund raising isn't doing as well as expected, hoping to get support from the county board. They are working on changing the plans for a more solid plan. Being that things are tight/tough maybe breaking the costs over a two year period would be a thought. Repinski asked Petkovsek if including it in the new building/project bonding would be possible. Petkovsek asked if there was a sketch; Sorenson stated as previously, they (Heath Follen) are working on changing the plans. There were some questions related to the courthouse being registered on the National Historical Society; nobody knew the answer to that. Questions as to whether supervisors should speak at Town Board meetings regarding the project, promoting it or just to County Board were tossed about. Discussed how many people actually attend Town Board meetings, whether they are televised, how to get the word out. Sorenson indicated that Post 65 had been repeatedly asked to participate, however, they are not interested. Discussed taking this to the County Board;

Dehmlow suggested to first go to the Town Board meetings. Dehmlow said it would be helpful for Sorenson to take sketches of the project along to the Town Board meetings. P51

Item #13 Update on maintenance items: An update on maintenance items was provided by Hamman. Hamman reported that the grandstands will be painted, they are in the process of replacing some rotted boards. Two roofs were resealed and one more is left to finish. They are working on fixing the security office exhibit building at fairgrounds; a lot of cosmetic care being done such as: removing old carpet, painting floors/walls, etc. Hamman updated committee on furnace issue in exhibit building; Petkovsek indicated the fair board potentially is looking at a grant to cover cost. Hamburg questioned about budgeting in advance for the furnace. Discussion whether the limited time use of the building justifies replacement. Hamburg said that the repairs at the fairgrounds need to be done right so that we don't have to go back and fix in 5 years, etc. Kelly Olson is moving the H&HS finance department into the old ADRC location; Petkovsek said that we met the state requirements for this today.

Next meeting date: May 9th, 2017 at 9:00 a.m.

Items on next agenda:

Discuss and/or act on promoting Veterans Memorial.

Motioned by Hamburg/Gilner to adjourn at 10:20 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have been approved by the committee.

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Public Safety & Judiciary Committee
Wednesday, April 12, 2017
9:00 a.m. – Conference Room A260

MINUTES

Chairman Grabarski called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Pete Hickethier, Jack Allen, Robert Grabarski, Rocky Gilner, and Scott Colburn

Others present: Carol Collins, Jonathan Barnett, Jane Gervais, Marilyn Rogers, Sam Wollin, Terry Fahrenkrug, and Barb Petkovsek

Motion by Hickethier to approve the agenda, seconded by Colburn. Motion carried by unanimous vote.

Motion by Allen to approve the March 8, 2017 minutes, seconded by Colburn. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Jonathan Barnett– Present

Committee was provided with the financial report for March to review. Barnett discussed the financial report and explained the monthly expenses. Committee was informed that the vacant legal secretary position has been filled and the new employee will be starting 4/19/17. Barnett stated it is business as usual in the office and there is nothing unusual to report at this time.

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was unable to attend the meeting. There was no financial report for March to review.

Family Court Commissioner – Dennis McFarlin – Not Present

The Family Court Commissioner was not scheduled to attend the meeting. Committee was provided with a written report for March to review.

Child Support – Janet Leja – Not Present

Child Support was not scheduled to attend the meeting. Committee was provided with a written and financial report for March to review. Supervisor Allen stated he was informed by Leja that she will have a vacant position in her office in the near future due to a recent resignation.

Clerk of Circuit Court – Kathie Dye – Not Present

Clerk of Circuit Court was not scheduled to attend the meeting. Committee was provided with a written and financial report for March to review.

Register in Probate – Chris Langer – Not Present

Register in Probate was not scheduled to attend the meeting. Committee was provided with a written and financial report for March to review.

Emergency Management – Jane Gervais – Present

Gervais provided the committee with the financial report for March to review. Gervais explained she is still working with FEMA regarding the flooding from last September. Gervais submitted the second half plan of work to the State and stated the financials are due the end of the month. Gervais updated the committee on the upcoming long-term power outage table top exercise and the full scale hazmat exercise.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with a written and financial report for March to review. Rogers stated she is still trying to collect on the MA case from over a year ago. Committee was informed that there was another drug overdose death. Rogers will be attending a training in May regarding the opioid/prescription painkillers problems we are facing. Rogers stated there was another autopsy in March which makes a total of four for this year compared to zero at this time last year. Rogers will continue to monitor that and keep the committee informed.

Sheriff's Office – Sam Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the financial report for March to review. The financial report was discussed and the committee's questions were addressed. Wollin updated the committee on the Breach Point training that was held at the AF Fine Arts Center in March. The Adams County Citizens Academy has started and is full with 12 participants. Committee was updated on the current staffing levels and vacancies. Wollin explained our officers will be helping with Automation in Wisconsin Dells in May. Wollin informed the committee that the office will be participating in Kid's Day and a drug take back event on 4/29/17. Wollin explained that the drug take back events are down due to the medication drop boxes that are accessible to the public in multiple locations in Adams County. Staff are now trained to administer NARCAN.

Motion by Allen to approve vouchers and monthly expense reports as presented, seconded by Hickethier. Motion carried by unanimous vote.

Identify upcoming agenda items: None at this time.

Set next monthly meeting date as May 10, 2017 at 9:00 a.m.

Motion by Colburn to adjourn, seconded by Hickethier. Motion carried by unanimous vote. Meeting adjourned at 9:37 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol Collins
Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE

P54

Wednesday, April 12, 2017, 5:30 PM

Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Jerry Kotlowski
Gordy Carlson
Robin Skala

MEMBERS ABSENT: Larry Babcock

OTHERS PRESENT: Brenda Quinnell, SW Director; Nancy Carlson, citizen; and Ayres representatives Erik Lietz, Ryan Shimko and Lori Rosemore.

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chairperson Florence Johnson at 5:31 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? Yes. **ROLL CALL:** Johnson, Kotlowski, Carlson and Skala; Babcock was excused.

APPROVAL OF AGENDA: *Motion by Carlson, second by Kotlowski, to approve the agenda as presented. All in favor; motion carried.*

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED.

APPROVAL OF OPEN SESSION MINUTES FROM THE MARCH 8, 2017 REGULAR SOLID WASTE MEETING: *Motion by Kotlowski, second by Skala, to approve the Open Session minutes as presented for the March 8, 2017 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

Motion by Kotlowski, second by Skala, to deviate from the agenda and hear a report on agenda item 8h Landfill Construction Update. All in favor, motion carried.

LANDFILL CONSTRUCTION UPDATE: Quinnell introduced Lori Rosemore of Ayres Associates as the new project manager overseeing the feasibility study for the landfill expansion project for Adams County. Erik Lietz and Ryan Shimko will continue in their roles for the project and other oversight. Rosemore explained that the plans are 90% complete and the report is 95% complete. They will forward the report to Quinnell for review before submitting to the DNR, preferably by June 1, 2017. Lietz noted that the feasibility study is step 3 of 5 in the expansion project. Shimko and Rosemore showed the Committee drawings of the proposed layout of the new cells and explained how it will tie in with the current cells. Also discussed was leachate recirculation and intermediate cover for Cell 3.

Lietz shared a copy of a magazine article that will be published at the end of the week in *Trends*, the national magazine published by Ayres and distributed to their customers nation-wide. Adams County landfill is noted in the article for having used Ayres' drone for surveying the county landfill. Ayres will send a copy of the magazine to County Board Supervisors.

Skala and the Ayres representatives left the meeting at 6:10 p.m.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no communications or correspondences.

FINANCIAL REPORT: Review and discussion of the financial reports and check summary presented. *Motion by P55 Carlson, second by Kotlowski, to accept the financial reports and check summary as presented. All in favor; motion carried.*

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated April 12, 2017 (see attached copy). *Motion by Carlson, second by Kotlowski, to approve the Site Report as presented. All in favor; motion carried.*

REVIEW OF DIRECTOR'S/DEPARTMENT GOALS: This item will be placed on the agenda next month in order to give Committee members time to review the goals.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Quinnell noted that a passenger van was purchased from the Wisconsin Surplus auction site for \$50.00 plus \$170.00 to haul it here. It runs good and will be used to transport Community Service workers from the jail. The Department is currently borrowing a car from the Aging Department, which limits the transport to just 4 workers, whereas the van will be able to haul up to 7.

Quinnell distributed information regarding purchasing a new compacting truck. She noted that the Department's best vehicle was recently totaled in an accident and needed to be replaced. She stated that she had budgeted monies for a new vehicle and when combining the budgeted money, the insurance payment and monies received from the sale of other vehicles, the Department will be able to cover the cost. Quinnell reported that while searching for a vehicle to replace the one lost in the accident, she was unable to find a used one with required features except for much older models or some located in Eastern United States. She has been tracking costs and is finding that while some used trucks have been cost-effective, she is noting that adding the necessary features such as reeving cylinders, kicker bars and cart-tippers adds much costs to already used equipment. The Department is working towards using only two brands of trucks and found that local compatible compacting units are limited. She found that Heil dealer Bruce Equipment is a preferred provider of NJPA (National Joint Powers Alliance) of which Adams County is a member. This pre-bid price was slightly more than the lower estimate provided to Quinnell. *Motion by Carlson, second by Kotlowski, to authorize Quinnell to purchase the truck from Bruce Equipment. All in favor; motion carried.*

APPROVAL OF ANY TRAININGS OR CONFERENCES: None.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: review of goals and updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, May 10, 2017 at 5:30 PM at the Landfill.

Motion by Carlson, second by Kotlowski, to adjourn until the next meeting. All in favor; motion carried. Meeting adjourned at 6:41 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT ATTACHED

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

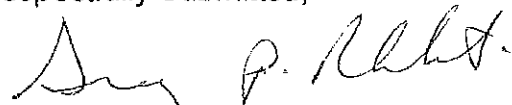
ADAMS COUNTY SURVEYOR'S REPORT # 521

Report for the month of April, 2017

Fieldwork for Phase 2 of the Strategic Initiative Grant Project has started. The second phase will be for sections with municipalities in them. This includes the City of Adams, City of Wisconsin Dells and the Village of Friendship.

I have been responding to from public and am continuing to perform the duties of my office.

Respectfully Submitted;

A handwritten signature in dark ink, appearing to read "Greg P. Rhinehart", is written over the printed name.

Gregory P. Rhinehart,
Adams County Surveyor

5/2/2017

ADAMS COUNTY SURVEYOR'S OFFICE
 GREGORY P. RHINEHART, COUNTY SURVEYOR
 P.O. BOX 187, FRIENDSHIP, WI 53934
 (608) 339-4226

SUMMARY OF ACCOUNTS 2017

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$4,800.00	\$24,600.00	\$ 300.00
JANUARY	400.00		100.00
Balance	\$4,400.00	\$24,600.00	\$ 200.00
FEBRUARY	400.00		
Balance	\$4,000.00	\$24,600.00	\$ 200.00
MARCH	400.00	4,091.00	
Balance	\$3,600.00	\$20,509.00	\$ 200.00
APRIL	400.00		
Balance	\$3,200.00	\$20,509.00	\$ 200.00
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total	\$	\$	\$

WELLNESS COMMITTEE MINUTES

P58

MARCH 16, 2017

Attending: Cheryl Thompson/Sheriff, Samantha Page/SW, Karen Bays/Hwy, Marylu Silka/Library, Sarah Nelson/COCC, Sandy Herfel/HHSD

Meeting was called to order by Chair Cheryl at 8:35 am.

Motion by Marylu, seconded by Sandy to approve the agenda & February 16, 2017 minutes as printed. M/C/V/V

Employee Access Portal – Tabled

Vitality Program – Tabled

Refresh Yourself Challenge – Now complete we had 20 employees sign up & 14 finished the goal setting challenge. Lot of good comments on this challenge.

2017 Wellness Fair is scheduled for Thursday, June 29th at Community Center. Cheryl has begun inviting all the vendors from last year & great response from them that they will be there. Also contacted 5-6 new vendors. Will also have the Take Back Drugs booth again. Looking for door prizes, wellness committee is donating a new fitbit. Suggestions to contact someone for wills, trusts, etc. would also like WEA Trust to do a AMWELL demonstration.

Old Business:

Adopt-a-Hwy is tentatively set-up for Tuesday, April 11 with a rain date of April 18th. Karen is to send out email reminder.

Fruit Day – Committee decided to do Friday, March 31st. Highway & Solid Waste will be picking up their baskets on Thursday afternoon to give to staff Friday am.

New Business:

Line Dancing – Bev Morrow does but doing during the day. Looking at other alternatives.

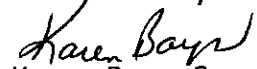
Library Wellness Info – Rating system – Cheryl still working on.

Next meeting is scheduled for Thursday, April 20th at 8:30 am.

Agenda Items: Employee Access Portal – Vitality Program – Wellness Fair – May Challenge

Motion by Sandy, seconded by Samantha to adjourn. M/C/V/V Adjourned at 9:10 am.

Submitted by:



Karen Bays, Secretary

Wellness Committee

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE ON APRIL 20, 2017.